

**Board of Fire Commissioners
Fire District No. 1
330 Stillwells Corner Road
Freehold, NJ 07728**

Regular Meeting

December 12, 2023

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 6pm, and Chief Haas led the flag salute. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty and Stephen Lengyel. Board Secretary-Rachel Davis was also present at the meeting.

Motion was made by Mr. Fogarty to approve the minutes from the November 28, 2023, regular and capital meetings.

Second: Mr. Story

Roll call vote: 4-0 all in favor

Treasurer's Report: Commissioner Fogarty read the December 12, 2023 Treasurer's Report into record.

Motion was made by Mr. Fogarty to transfer \$90,000 from Ocean First Money Market to Ocean First checking and to pay the bills in the amount of \$88,043.75.

Second: Mr. Story

Roll call vote: 4-0 all in favor

Commissioner Story updated the Board on the Indianapolis trip.

Lt. Mike Celano updated the Board on gear, at Commissioner Story's request. Commissioner Fogarty challenged the members present to rate the gear and give reasons why the gear should be purchased from a certain vendor. Lt. Celano also updated the Board on the ID cards.

Commissioner Lengyel reported that the electricians are coming out tomorrow for 87, and they are going to fix the light out front.

Commissioner Toutouchi reported that the cameras at Smithburg will be starting up next week; the floors will be started this week; the rugs will be ordered for the bay along with a garbage can for Andy, and the supplies will be in the hallway closet. He also spoke to Pete, who will continue to be the IT service. Pete is working on a new ticketing system, where requests will be sent to him and worked on accordingly and communicated with the Board. Chief Haas mentioned that his computer and printer are not synced.

Commissioner Fogarty noted that the budget has been uploaded over to DCA. OSHA submitted a clean bill of health. He is working with Gerry and the Bond Attorney on the Bond Anticipation Note (BAN); reached out to the Township, and the county has a program where we will select a vendor depending on the percentage rate. Gerry is still working on the audit for 2022, which we will need to submit to DCA along with the budget.

Commissioner Story inquired about the puddles in the bay under 78 & 76 and expressed his concern about the water freezing in the colder weather and someone possibly getting hurt. Chief Haas will look into it.

Chief Craig Haas asked about the balance available on the budget for this year. Mr. Toutouchi asked the Chief for the status of purchasing the pagers; Chief Haas purchased five. Mr. Toutouchi requested that the Chief have the catwalk surplus done by January/February to maximize space. Mr. Toutouchi noted that the harassment class will be assigned prior to January 1st.

A discussion was held regarding copying the call sheets. It was agreed upon that copying is not necessary, as long as the members sign off on their sheet. Chief Haas will send a notice out to the members.

President Dan Petersen said progress.

Commissioner Fogarty spoke about the status of 88.

Audience: (none)

Motion was made by Mr. Fogarty to go into executive session for purposes of a personnel matter at 6:46pm.

Second: Mr. Story

Roll call vote 4-0 all in favor

(back from executive at 7:03pm)

There being no further business, Mr. Fogarty made a motion to adjourn the meeting at 7:03pm.

Second: Mr. Lengyel

4-0 all in favor

Respectfully submitted,

John Toutouchi, Chairman
/rd