

**Board of Fire Commissioners
Fire District No. 1
330 Stillwells Corner Road
Freehold, NJ 07728**

Regular Meeting

April 23, 2024

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 5:57pm, and Chief Santore led the flag salute. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty, Phil Engel and Jonathan Dunberg. Board Secretary-Rachel Davis was also present at the meeting.

Chairman Toutouchi suspended the order of service to hear from Rob and James of New Jersey Fire Equipment Company. Lt. Celano introduced the speakers and updated the Board on their research and opinion on the air packs.

At this time the regular order of business resumed.

Motion was made by Mr. Engel to approve the minutes from the April 9, 2024 regular meeting.

Second: Mr. Dunberg

Roll call vote: 5-0 all in favor

Treasurer's Report: Commissioner Fogarty read the April 23, 2024 Treasurer's Report into record.

Motion was made by Mr. Fogarty to transfer \$25,000 from Ocean First Money Market to Ocean First checking and to pay the bills in the amount of \$21,654.31.

Second: Mr. Engel

Roll call vote: 5-0 all in favor

Mr. Fogarty updated the Board about the repayment of the township's BAN loan as well as the short-term loan from the county. He sent the wire transfer over to pay the temporary loan.

Insurance: Mr. Toutouchi noted that we need the liability coverage certificate from the police department for their car seat check on May 11th. Commissioner Dunberg is still waiting on Frank's accident; Commissioner Story will obtain the police report.

Commissioner Dunberg shared his insurance research with the Board and said that there is nothing in the policy that says that non-members can't be in the vehicles.

Buildings: Commissioner Engel reported that tomorrow they will start the generator at Georgia; flagpole light within two weeks. Mr. Dunberg is waiting for updated quotes from the sign company.

Website: (up to date)

Legal: Mr. Toutouchi noted that Mr. Braslow had approved the Return to Duty Form.

Chief's Report: 2nd Asst. Chief Petersen reported the following:

- His car is still waiting on parts;
- 90 is at Fire and Safety, finished its aerial certification;
- Bob Urban will work with Chief Petersen on a checklist.

Commissioner Toutouchi confirmed that Josh Olin is the fourth engineer, and also, that Bob Urban will create a job performance sheet for everyone and will have it by the May 28th meeting. Commissioner Story suggested going digital with that information. The Board discussed purchasing tablets in the future.

Mr. Toutouchi said the barcodes are on the Chief's vehicles for the car wash.

Commissioner Fogarty requested a 5-year plan by the May 28th meeting.

There was a concern about who is qualified to check the air packs, and a discussion was held about a training. Chief Petersen will research the matter and get back to the Board.

Old Business: The Board reviewed the Return to Duty Form.

Motion was made by Mr. Story to approve the Return to Duty Form provided by the Board's Counsel-Suzanne Marasco.

Second: Mr. Fogarty

Roll call vote: 5-0 all in favor

New Business: Commissioner Fogarty updated the Board on his meeting with the CEO of Alpine Software regarding the RedAlert Records Management System. He noted that the Board Attorney-Mr. Braslow had approved the contract with Alpine after making changes to the wording on the contract. If the Board signs the contract now, the billing will not begin until January 1, 2025. He would like to move ahead and sign the contract.

Motion was made by Mr. Fogarty that the Board moves forward with the Red Alert Management System and signs the contract with Alpine Software Corporation, not to exceed \$15,000.

Second: Mr. Engel

Roll call vote: 4-0 (Mr. Story abstained.)

Commissioner Engel made a recommendation for the future to sell 79 and use the money for something else.

Mr. Toutouchi tabled the Chiefs' vehicles conversation (regarding who can ride in the cars) until the next meeting.

Board decided to table the air pack discussion for another meeting.

Audience: (none)

There being no further business, Mr. Story made a motion to adjourn the meeting at 7:55pm.

Second: Mr. Engel

5-0 all in favor

Respectfully submitted,

Jonathan Dunberg, Secretary
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