

**Board of Fire Commissioners  
Fire District No. 1  
330 Stillwells Corner Road  
Freehold, NJ 07728**

**Regular Meeting**

**March 26, 2024**

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 6:00pm, and Chief Haas led the flag salute. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty, Phil Engel and Jonathan Dunberg. Board Secretary-Rachel Davis as well as Board Attorney-Richard Braslow attended the meeting via teleconference.

**Legal:** Mr. Braslow began the reorganizational portion of the meeting and provided the necessary reorganizational Resolutions.

**Motion was made by Mr. Story that all Commissioners current positions and responsibilities are as follows: Chairman—Mr. Toutouchi; Vice Chairman—Mr. Story; Treasurer—Mr. Fogarty; Secretary—Mr. Dunberg; Clerk—Mr. Engel.**

Second: Mr. Fogarty

Roll call vote: 5-0 all in favor

**Motion was made by Mr. Story to adopt all Reorganizational Resolutions--Authorizing the Reappointment of Board Secretary-Rachel Davis; Authorizing Appointment of Auditor Gerard Stankiewicz; Authorizing Appointment of Attorney Richard M. Braslow, Esq.; Designation of Official Newspapers for Publications; Authorizing Regular Meeting Schedule for 2024-2025; Designating Surety Bonding for Commissioners; Authorizing Approval and Payment of Claims; Appointing Special Counsel-Suzanne Marasco, Esq.**

Second: Mr. Fogarty

Roll call vote: 5-0 all in favor

**Motion was made by Mr. Fogarty to hire Wendy Dunberg on a per diem basis as a contractor.**

Second: Mr. Story

Roll call vote: 4-0 all in favor (Commissioner Dunberg abstained.)

**Motion was made by Mr. Engel to approve the minutes from the March 12, 2024 regular and executive meetings.**

Second: Mr. Fogarty

Roll call vote: 5-0 all in favor

**Treasurer's Report:** Commissioner Fogarty read the March 26, 2024 Treasurer's Report into record.

**Motion was made by Mr. Fogarty to transfer \$70,000 from Ocean First Money Market to Ocean First checking and to pay the bills in the amount of \$63,329.44.**

Second: Mr. Story

Roll call vote: 5-0 all in favor

Mr. Fogarty updated the Board about the repayment of the township's BAN loan as well as the short-term loan from the county. He will go to Ocean First to do the necessary wire transfer to pay the temporary loan.

Board's Special Counsel-Suzanne Marasco joined the meeting; therefore, Chairman Toutouchi suspended the regular order of business to go into executive session.

**Motion was made by Mr. Fogarty to go into executive session at 6:13pm for purposes of personnel matters.**

Second: Mr. Story

Roll call vote: 5-0 all in favor

(Back from executive session at 6:54pm. Board Special Counsel-Suzanne Marasco left the meeting during the executive session.)

**Insurance:** Mr. Fogarty met with Jen Moon from insurance, and she provided policy information; there is an ongoing workman's compensation audit.

**Buildings:** Commissioner Engel will take over the building matters from now on and reported as follows:

- Electric coming next Friday—lighting issues outside and flagpole light;
- Generator maintenance is coming to do the belts and plugs.

Commissioner Toutouchi also reported the following:

- Garage doors automatic closure is too expensive, but the company will come out for maintenance. They will add extenders for front and back bays along with 8 remotes.
- Lines are complete.

**Chief's Report:** Chief Craig Haas reported the following:

- Gave response times for various fire calls;
- New gear went well;
- July 19-21 rescue weekend training;
- Asked if we can bring tractor trailer and leave at Georgia Road;
- Girl Scouts on April 9<sup>th</sup> 4:30-6:30pm;
- Chief Reifer back in service April 4<sup>th</sup>;
- Chris Gleason resigned effective March 14th;
- 2 radios \$7,200/each;
- 2 quotes for gear

2<sup>nd</sup> Assistant Chief Petersen reported as follows:

- 87 batteries changed;
- 90 going out April 15<sup>th</sup>;
- Rotate all rest of apparatus

It was confirmed that Commissioner Engel is still keeping track of the truck maintenance and will include Commissioner Dunberg.

Mr. Toutouchi noted that the Chief's cars have bar codes for car washes and asked that the officers utilize this car wash three times a month.

**Fire Company:** Board provided the Fire Protection Agreement.

**Old Business:** Mr. Story confirmed that we are all set for Indianapolis trip.

**New Business:** (none)

**Website:** (up to date)

**Audience:** (none)

Board Secretary-Rachel Davis and Board Attorney-Richard Braslow left the meeting at 7:15pm.

**There being no further business, Mr. Fogarty made a motion to adjourn the meeting at 8:04pm.**

Second: Mr. Story

5-0 all in favor

Respectfully submitted,

Jonathan Dunberg, Secretary  
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