

**Board of Fire Commissioners
Fire District No. 1
330 Stillwells Corner Road
Freehold, NJ 07728**

Regular Meeting

September 28, 2021

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 7pm. Chief Spicuzza led the flag salute. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty and Kevin Horan. Also present was Board Secretary-Rachel Davis. Board Attorneys-Richard Braslow and Neil Braslow attended the meeting via teleconference. This meeting was live streamed.

Motion was made by Mr. Story to approve the minutes from the August 24, 2021 regular meeting, August 24, 2021 executive meeting and the September 14, 2021 regular meeting.

Second: Mr. Horan

Roll call vote: 4-0 all in favor

Treasurer's Report: Commissioner Fogarty read the September 28, 2021 Treasurer's Report into record.

Motion was made by Mr. Fogarty to transfer \$10,000 from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$8,927.76.

Second: Mr. Horan

Roll call vote: 4-0 all in favor

Insurance: Chairman Toutouchi spoke to Kirk LeBlanc from Nottingham Insurance, who will join the Board of Commissioner's meeting on October 12th.

Mr. Fogarty requested Mr. Braslow's advice on the hall rental insurance. Mr. Braslow offered his assistance in drafting documents along with reviewing the hall rental agreement, if necessary.

Buildings: Mr. Fogarty advised that he met with the architect regarding the bonds. He will bring the contractor out to the building next week and get pricing. Mr. Braslow recommended another conference call with bond counsel.

Website: Commissioner Horan reported that everything is good.

Motion was made by Mr. Fogarty to move the October 26th meeting to 6pm.

Second: Mr. Story

Roll call vote: 4-0 all in favor

Mr. Braslow will prepare the notice and send it to the newspaper and Township Clerk.

Legal: Mr. Braslow discussed a statute that addresses the issue of Commissioner compensation. As part of the budget process, Mr. Braslow advised that the Board must adopt a resolution establishing their salaries for compensation and send it to the Township Clerk.

Commissioner Horan noted that the lienholder-TD Finance was unsuccessful in locating the title to one of the Board's vehicles. Mr. Horan asked Mr. Braslow as to who is responsible for reissuing the title, and Mr. Braslow said that TD Finance is responsible.

Regarding the ongoing issue of Ken Lucas' helmet, Mr. Braslow advised that a hold harmless be signed if he wants the helmet.

Mr. Braslow advised that the Board would be able to make a claim on the JC Lighting matter and recommended that the Board think about a Maintenance and Repair Bid in dealing with future vendors.

Mr. Braslow noted that the DCA April elections probably wouldn't happen. The Board has until November of this year to switch to November for next year.

Fire Company: Chief Spicuzza reported, as follows:

- His car came back.
- 78 is going to Smithburg waiting on repairs.
- Ladder/pump/hose testing is coming up. Mr. Story advised that on October 27th the Township is doing their trick-or-treat from 3:00-6:30pm.

President Neil Timo had nothing to report. Mr. Fogarty filled President Timo in on the hall rental insurance verbiage.

Old Business:

- Mr. Fogarty noted that the projector screen would be installed.
- Mr. Toutouchi advised that food stock would be October 16th, and the drop offs are October 3rd & 10th. No one objected to the food stock workers using the bathrooms, as long as all other doors are locked.
- Mr. Fogarty requested that the Fire Company confirm in writing that the life member list for insurance coverage is approved for purposes of accountability.

New Business:

- Mr. Toutouchi reminded about Harassment class October 1st to November 1st.

- Commissioner Story informed about his Wildwood trip and will set something up to look into solar energy to reduce costs.
- October 30th haunted drive through—Mr. Story asked Board to look into insurance coverage for that day.
- LOSAP—Mr. Story received a letter from VFIS and asked Mr. Fogarty to have a conference call with them regarding minimum death benefits.

Audience: Stacy Spicuzza—Ladies Auxiliary requested permission to use the bays on December 12th for a Santa breakfast and to set up on December 11th. Board approved.

John Catanacci confirmed with the Board that Nottingham Insurance would be at the next meeting to discuss coverage.

There being no further business, Mr. Story made a motion to adjourn the meeting at 7:46pm.

Second: Mr. Horan

4-0 all in favor

Respectfully submitted,

Kevin Horan, Secretary
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