

**Board of Fire Commissioners
Fire District No. 1
330 Stillwells Corner Road
Freehold, NJ 07728**

Regular Meeting

February 23, 2021

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 7:30pm. The notice was read, and Chief Spicuzza led the flag salute. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty, Kevin Horan and Stephen Lengyel. Also in attendance were Board Attorney-Joseph Youssef and Board Secretary-Rachel Davis. This meeting was also live streamed.

Motion was made by Mr. Lengyel to approve the minutes from the 1/26/21 special meeting, 1/26/21 regular meeting, 1/26/21 executive meeting, 2/9/21 special workshop and 2/9/21 executive meeting.

Second: Mr. Horan

Roll call vote: 5-0 all in favor

Treasurer's Report: Commissioner Fogarty read the February 23, 2021 Treasurer's Report into record.

Motion was made by Mr. Fogarty to transfer \$54,000 from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$53,573.37.

Second: Mr. Horan

Roll call vote: 5-0 all in favor

Mr. Fogarty noted for the record that the checking account currently has \$195,000 in it, because he cut a check for \$131,000 for one of the bond payments to TD Finance, but instead of mailing the check, he then decided to wire the payment to them to avoid late fees. Ocean First wired \$131,000 to TD Finance for the bond payment, and he will then move the \$131,000 back to money market.

Mr. Fogarty will hand deliver the balance on new 16-1-90 with receipt of the truck Saturday.

Insurance:

- New id cards to be handed out to the Officers and Commissioners. If anyone gets injured, any of the Commissioners can call and make the claim.
- The group term insurance is up. Non-eligible members must be removed.
- Mr. Fogarty said the insurance company deemed the Chief's car totaled.

Website: (up to date)

Legal: Mr. Youssouf read the resolution adopting the budget for 2021.

Motion was made by Mr. Fogarty approving the Resolution Adopting the Budget for the Year 2021.

Second: Mr. Story

Roll call vote: 5-0 all in favor

Mr. Youssouf reviewed the DCA timeline, as follows:

- March 9: Publication of Notice of Fire District Election;
- March 22nd: Deadline for filing nominating petitions;
- April 13th: Deadline to apply for a mail-in ballot;
- April 13th: Board will publish a Notice of Annual Election;
- April 16th: Deadline for applications to receive mail in ballots;
- April 19th: Deadline for submitting mail-in ballots;
- April 20th: Election 2pm-9pm;
- April 20th: Deadline for post office receipt of mail-in ballots;
- April 21st-May 7th: Impoundment period for voting machines;
- April 22nd: Deadline for receipt of a postmarked mail-in ballot;
- May 7th: Deadline for recount applications and recheck of voting machines;
- May 22nd: Challenge in Court.

Mr. Youssouf read a letter, dated February 19th, from Christine Hanlon, Monmouth County Clerk's Office, regarding mail-in ballot and emergency ballot instructions. Said letter also listed the requirements necessary to have their office manage the preparation of all ballots for the Fire District.

Board decided to do the Notice to Civilian and Military Voters on their own. Board also decided on two voting machines.

Mr. Toutouchi inquired about the marijuana guidelines, Mr. Youssouf said they are still working on the regulations. Employer's discretion still stands.

Buildings: Commissioner Lengyel reported that he will readjust the plymovents when 16-1-90 gets here. He will also obtain a maintenance contract on the generator at District.

Chief's Report: Chief Dan Spicuzza submitted his report for January and also reported the following:

- Thank you for the Forcible Entry Door.
- Holmatro tools were serviced for the year.
- Training on 16-1-90 will be March 12th-14th (all day).
- East Freehold requested to store a vehicle until their apron gets finished—will get more details.

- Mr. Fogarty will inquire about donating the air trailer.

President's Report: President Neil Timo had nothing to report. Mr. Fogarty indicated that a copy of the Fire Company audit is needed.

Old Business: Mr. Youssouf said to wait to purchase a vehicle until the budget is submitted to and approved by the voters, unless it's an emergency situation.

Kirk LeBlanc from Nottingham Insurance will join us in March to discuss coverage.

New printers will be installed by the end of the month.

New Business: Chief Spicuzza inquired about blue helmets at Georgia Road

Motion was made by Mr. Fogarty to surplus the number of blue helmets at Georgia Road and donate them to First Aid.

Second: Mr. Lengyel

Roll call vote: 5-0 all in favor

Audience: (none)

There being no further business, Mr. Story made a motion to adjourn the meeting at 8:18pm.

Second: Mr. Horan

5-0 all in favor

Respectfully submitted,

Kevin Horan, Secretary
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