

**Board of Fire Commissioners
Fire District No. 1
P.O. Box 6903
Freehold, NJ 07728**

Regular Meeting

October 22, 2019

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 7:34pm. Chief Ralph Reifer led the flag salute, and the notice was read. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty, Kevin Horan and Stephen Lengyel. Also in attendance were Board Attorney-Joseph Youssef and Board Secretary-Rachel Davis.

Motion was made by Mr. Story to approve the minutes from the September 24, 2019 regular and executive meetings.

Second: Mr. Lengyel

Roll call vote: 4-0 all in favor (Mr. Story abstained.)

Motion was made by Mr. Fogarty to approve the minutes from the October 17, 2019 special workshop meeting.

Second: Mr. Story

Roll call vote: 4-0 all in favor (Mr. Story abstained.)

Treasurer's Report: Commissioner Fogarty read the October 22, 2019 Treasurer's Report into record.

Motion was made by Mr. Fogarty to transfer \$63,000 from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$62,328.95

Second: Mr. Story

Roll call vote: 5-0 all in favor

Correspondence: (none)

Insurance: (nothing to report)

Buildings: Commissioner Lengyel reported the following:

Smithburg: He will call Clean Air Technology to come out to service.

Smithburg: Heaters in bays not working. Board said okay to call.

District: Need 4 safety Bollards to protect generator and gas line.

Motion was made by Mr. Lengyel to have BC Masonry install four (4) Bollards to protect the generator and gas line, not to exceed \$2,630.

Second: Mr. Story

Roll call vote: 5-0 all in favor

Officer's Report: Chief Ralph Reifer read 1st Asst. Chief Spicuzza's report into record. Connor Little (moved) and Andrew Doherty (no percentages) should be taken off insurance. Chief Reifer thanked the Board for the Nashville trip.

1st Asst. Chief Dan Spicuzza: Mr. Toutouchi inquired about the SOGs. Chief Spicuzza said they were being typed up and expressed his concern about the Boards' involvement with the SOGs. Mr. Youssouf clarified the Boards' responsibility for the Standard Operating Guidelines and confirmed that under the NJ Tort Claims Act, Title 59, the Board is not responsible. He also stated that the Board did not adopt the NFPA standards, therefore, the Board is not bound by them.

2nd Asst. Chief Craig Haas: The balance of the Motorola radios are in and must be sent out for programming.

Captain Dan Petersen:

- 16-1-76 and 16-1-95 tires are done.
- They ordered new gas meters; they will get formal training on them.
- Final truck inspection went well. There were some minor changes to the truck. The truck should be here by or before Thanksgiving.
- 16-1-87 needs brakes--\$7,000 quote for front and back. Waiting for another quote. Board said to get documentation for other quotes and get the brakes done right away.
- 16-1-78 was weighed and was found to be under the axle threshold. The Board has the letter from R & H Spring. He is getting Frank from FIS to look at it tomorrow to verify. Chief Reifer was satisfied. Board was satisfied, once Frank from FIS gives a letter with the final approval.

1st Lt. Frank Santore: Gave Board the certifications from Nashville. The gear cleaning, inspection and repair will be \$72/set x 50 sets (close to \$4,000). They will do 10 sets at a time.

2nd Lt. John Burmeister: Captain Petersen reported that the pump/ladder/hose testing is done. Last thing to be tested are the extinguishers. Chief Spicuzza added that the hose rack at Smithburg broke.

Fire Company: Vice President Vota spoke on behalf of President Timo to remind the Board about his request for an office at District.

Website: Up to date.

Legal: Mr. Youssouf received correspondence from Gerry Stankiewicz with a Professional Services Contract for Auditing Services, which must be signed in order for him to complete the audit report.

Old Business:

- Mr. Youssouf shared the letter which he sent to the attorney for the bond company, Anthony Solomine, Esq., dated October 18, 2019.

- Mr. Toutouchi received a quote for the 17' x 15' concrete patio in the amount of \$3,300; will get two more quotes for the next meeting.
- Mr. Lengyel indicated November 1st for the LED's in parking lot lights.

New Business: Board is okay with fire department using hallway for the kids to walk through and do a trick-or-treat set up.

Board then reviewed their 2020 proposed budget. Mr. Youssef confirmed that the budget must be adopted by December 17th. If Trenton says that date is too late, then do it earlier at the next workshop. Election is February 15, 2020.

Mr. Story will look into the cost to increase the maximum on the LOSAP.

Audience:

Jack Scherer asked about LOSAP.

1st Lt. Frank Santore asked for the status of the washer and dryer. Commissioner Horan said progress.

There being no further business, Mr. Fogarty made a motion to adjourn the meeting at 8:29pm.

Second: Mr. Story

5-0 all in favor

Respectfully submitted,

Kevin Horan, Secretary
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