

**Board of Fire Commissioners
Fire District No. 1
P.O. Box 6903
Freehold, NJ 07728**

Special Workshop Meeting

August 13, 2018

Chairman John Toutouchi called the special workshop meeting of the Board of Fire Commissioners to order at 7:30pm. The notice was read, and Chief Reifer led the flag salute. Roll call was taken. Present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty, Kevin Horan and Stephen Lengyel. Also in attendance was Board Secretary-Rachel Davis.

Treasurer's Report: Mr. Fogarty read the Treasurer's Report into record.

Motion made by Mr. Fogarty to transfer \$42,000 from Ocean First money market to Ocean First checking and pay the bills in the amount of \$41,690.16.

Second: Mr. Lengyel

Roll call vote: 5-0

Associate Member on a Drill: Mr. Fogarty noted that the insurance company said that a rider is not needed, because it is considered a firefighter function. Also, the Associate Member can be there, but cannot do any firematic activities.

Buildings: Mr. Lengyel reported that:

- The parking lot lines are done;
- He is looking to get more flags for the buildings.

Kitchen-Members' Room: Kitchen was sprayed for ants.

Items for Chief:

- Address the members that the members' room and kitchen have garbage/crumbs on floor; if the kitchen is not being taken care of, the room will be closed.
- Address members not to share passcodes, as it is their personal code only.
- Tyler McNamara's boot has a hole in it.
- Budget in by September workshop meeting.

Budget: Mr. Fogarty reviewed budget numbers with the Board.

Chief's Car: The Board, once again, discussed options for purchasing a much-needed Chief's vehicle and included Captain Petersen and Chief Reifer in the discussion. Based on a previous conversation that Mr. Fogarty had with Joe Youssouf, Board's Legal Counsel, it was encouraged to ask the Fire Company to purchase a 4-wheel drive Chief Vehicle, not to exceed \$60,000, and the Board would then reimburse them through the contract of services that is agreed on every year. After much discussion, the Board decided to move forward with Counsel's recommendation. Mr. Fogarty and Chief Reifer will speak with President Neil Timo about this request.

Captain Petersen shared his frustration that the process for purchasing a Chief's vehicle is taking far too long, which was duly noted by the Board. He also shared serious concerns about keeping up with the gear and equipment requirements by the FPA as well as trying to get ahead with the vehicle maintenance. Chief Reifer resonated those concerns. The Board agreed and requested that Captain Petersen put together a five-year maintenance plan by the September workshop meeting.

Motion was made by Mr. Fogarty to go into executive session at 8:33pm for the purpose of discussing personnel matters.

Second: Mr. Horan

5-0 all in favor

(back from executive session at 8:45pm)

There being no further business, Mr. Horan made a motion to adjourn the meeting at 8:45pm.

Second: Mr. Fogarty

5-0 all in favor

Respectfully submitted,

Kevin Horan, Secretary
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