

**Board of Fire Commissioners  
Fire District No. 1  
P.O. Box 6903  
Freehold, NJ 07728**

**Regular Meeting**

**February 23, 2016**

Chairman Thomas Caruso called the regular meeting of the Board of Fire Commissioners to order at 7:32pm. The notice was read and Chief Wayne Prochnow led the flag salute. Roll call was taken: present were Joseph Colón, John Toutouchi, Shyamal Joshi, Robert Buscaglia and Thomas Caruso. Also in attendance were Board Attorney-Joseph Youssef and Rachel Davis.

**Motion was made by Mr. Buscaglia to approve the minutes from the December 22, 2015 executive session.**

Second: Mr. Joshi

Roll call vote: 5-0 all in favor

**Motion was made by Mr. Joshi to approve the minutes from the January 26, 2016 regular meeting; with the attached amendments changing the 2015 accounts payable amount to \$77,748.60 as well as changing the 2016 accounts payable amount to \$28,231.60.**

Second: Mr. Buscaglia

Roll call vote: 5-0 all in favor

**Correspondence:**

- Monmouth County Fire Academy thanking for donation of hose
- Alapaha Township (Georgia) Fire Company interested in old 16-1-76

**Treasurer's Report (attached):**

Reviewed by Mr. Joshi.

**Motion made by Mr. Joshi to pay accounts payable for 2015 in the amount of \$61,794.36.**

Second: Mr. Colón

Roll call vote: 5-0 all in favor

**Motion made by Mr. Joshi to pay accounts payable for 2016 in the amount of \$40,935.21.**

Second: Mr. Buscaglia

Roll call vote: 5-0 all in favor

### **Insurance:**

- Minor vehicle damage during snow standby not put through insurance
- Big claim is water leak in district hallway; adjuster out today, will be approximately \$55-60,000 (\$35,000 equipment and the rest is drywall and insulation). Board thanked all who helped.
- Continue paying quarterly, as in the past
- New roster from PRS helped out
- Inventory: must guestimate how much for radios
- All officers should have new paperwork for accident reports from VFIS
- Report any injuries to officers ASAP in order to get full amount of benefits
- Mr. Colón has new insurance cards to hand out with new information
- An e-mail will be sent to everyone for the driving abstract and background checks
- Ladies auxiliary cannot drive until abstract is done

### **Buildings:**

#### District:

- Garage doors were replaced

#### Georgia Road:

- Salt taken care of along with ice melt for all buildings
- Quote received to inspect Plymovent
- Generator eating water

### **Website:**

- Up to date
- Mr. Colón to work on getting harassment class online, set up so you have to watch the video and then get certificate at the end

### **Legal:**

Mr. Youssef discussed attached resolution.

### **Motion made by Mr. Joshi adopting Resolution Authorizing Member Participation in the Middlesex Regional Educational Services Commission Cooperative Pricing System.**

Second: Mr. Colón

Roll call vote: 5-0 all in favor

Mr. Youssef congratulated Board on the budget approval as well as Mr. Caruso's reelection. Mr. Youssef confirmed Board's future meeting dates:  
4/26, 5/24, 6/28, 7/26, 8/23, 9/22, 10/25, 11/22, 12/27, 1/24/17, 2/28/17, 3/28/17

Mr. Youssef brought Board up to date with the State of NJ Local Finance Board's position regarding improvements to firehouses owned by volunteer fire companies.

**Chief's Report (attached):**

Reviewed by Chief Wayne Prochnow. Board discussed.

Assistant Chief Ken Lucas discussed:

- OSHA PASS alerts. Board discussed.
- VFIS driver training class
- Indianapolis: Only a few going. Board and Chief agreed to cancel Indianapolis training and use money for something else.
- ERS training: suggested sending a few individuals to learn the system
- Asbury Park: Set up for 3 training nights, starting first weekend in April
- Junior SOG's have been completed. Board asked about progress for other SOG's.
- Right to Know/Blood Born Pathogens training on Thursday
- ERS: limited access for every member (personal information, certifications, training, etc.). Eventually all members will be involved in that.

Board clarified that Class B firefighters are only external and can only put a pack on if outside, and cannot be involved in a rescue.

**Maintenance Report (attached):**

Reviewed by Assistant Chief Ken Lucas.

- Pump taken off 1-78 had considerable damage; might have fallen out of the truck or dropped while being carried. No incident reports. Engineers made aware of it.

**President's Report:**

Status quo.

**Old Business:**

Mr. Colón read election results:

Tom Caruso: 46 votes

Andrew Story: 3 votes

Budget: 38 yes, 17 no

Board and officers discussed cage for ladies' auxiliary storage and will table the matter until they can look into it further and find something.

**New Business:**

Board discussed old 16-1-76 going to Georgia.

**Motion made by Mr. Joshi to donate old 16-1-76 and any other surplus gear to Alapaha Fire Company in Georgia.**

Second: Mr. Toutouchi

Roll call vote: 5-0 all in favor

Mr. Bill Kanzler thanked the Board on behalf of Mayor Waymond Smith and Fire Chief Kenneth Griner of Alapaha, for the generous donation. He said it would be their first enclosed cab within 50 miles. Mr. Kanzler also extended an invitation for when he brings it down for anyone who wants to go, probably first or second weekend in April. The fire department doesn't know anything about it; they are going to surprise them with a special meeting.

**Motion made by Mr. Joshi to have OSHA come out and make an inspection free of charge for district and Georgia Road.**

Second: Mr. Toutouchi

Roll call vote: 3-2 Motion passed

Mr. Colón: Yes

Mr. Toutouchi: Yes

Mr. Joshi: Yes

Mr. Buscaglia: No

Mr. Caruso: Abstain

**Audience:**

(No public comment)

**Motion made by Mr. Buscaglia to go into executive session at 8:35pm.**

Second: Mr. Toutouchi

5-0 all in favor

(back from executive session at 8:56pm)

**Being no further business, a motion was made by Mr. Buscaglia to adjourn the meeting at 8:56pm.**

Second: Mr. Toutouchi

5-0 all in favor

Respectfully submitted,

John Toutouchi, Secretary  
/rd