

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO 1
FREEHOLD TOWNSHIP, NJ**

Regular Meeting

July 23, 2013

The regular meeting of the Board of Fire Commissioners was called to order at 7:30pm by Chairman Thomas Caruso.

Notice was read and the flag salute was lead by Ex- Chief Scheurer. Roll call was taken, Mr. Story, Mr. R. Buscaglia, Mr. C. Buscaglia, Mr. Caruso and were all present. Also in attendance was Board Attorney Joseph Youssouf, Chief Wayne Prochnow, Donna Pujat and other members of the Fire Company. Mr. Joshi was absent.

A motion was made by Mr. Story and seconded by R. Buscaglia to approve the minutes from the June meeting as prepared. A roll call vote was taken: Mr. Story, Mr. R. Buscaglia, C. Buscaglia and Mr. Caruso all voted in the affirmative. Mr. Joshi was absent.

A motion was made by R. Buscaglia and seconded by Mr. Story to approve the minutes of the June 25th Executive session. A roll call vote was taken, all votes in the affirmative. Mr. Joshi was absent.

Correspondence: A letter was received from Woodward & Curran regarding clean up that is taking place at the Lone Pine Dump. They invited the Fire Company to come to the site for drill to see just what is being done regarding chemicals, confined spaces, etc. Chief Prochnow reported that they had been contacted, but the contact person is not getting back to them.

Treasurers Report: The report was read into record by Mr. C. Buscaglia. A motion was made by Mr. R. Buscaglia and seconded by Mr. Story to approve the report as presented. A roll call vote was taken, all present voted in the affirmative.

A motion was made by Mr. C. Buscaglia and seconded by R. Buscaglia to pay the bills in the total of \$46,338.17 and to transfer \$40,000 from Money Market into checking. Mr. Caruso asked about the \$4,617.42 voucher for Jack Purvis which was held the last meeting. Mr. Caruso stated he didn't remember that being paid out. Mr. C. Buscaglia reported that that was paid out to Mr. Purvis once the plans were received. A roll call vote was taken, all present voted in the affirmative.

Insurance: A letter was received from Liberty Mutual regarding Anthony Santiago. His claim for a high blood incident had been denied due to the time delay in filing the report. Discussion followed regarding the proper process to handle an injury claim.

A firefighter who was presently on medical leave has presented the board with a doctors letter requesting to be placed back on the active status. This will be forwarded to Access Health for further review.

Mr. Caruso reported that a OPRA request had been submitted to the board requesting information regarding insurance coverage's for the members. Once Mr. Caruso received it from the board, files contained in the document were "corrupt" and unable to be opened. Mr. Caruso did finally receive the information, which is over 400 pages of information. Discussion was held that Mr. Legravinis advised Mr. Caruso that he was obtaining this information for the fire company. Mr. Caruso indicated that the charge for copying this info would be 5 cents per page. President Marcondes will check into this, he added that he knew nothing about the info being obtained on behalf of the fire company. Discussion followed. Mr. C. Buscaglia asked if anyone knew the name Jessica Androski and a claim for Selective on May 19, 2013. No one recognized the name, so Mr. Buscaglia will contact Selective.

The overhead door damages were covered and a check was received for the replacement as well as the alarm system which received damage due to the power surge during an MVA.

Mr. C. Buscaglia reported that the loss prevention auditor is requesting certificate of servicing to the ansul system at Smithburg. He also needs a copy of the contract with the Zumba instructor.

MVA Abstract is being put together with Tom Caruso and the Chief. Mr. Caruso noted that that must also include the ladies auxiliary members.

Mr. Caruso indicated that the Board would like to use American Abstract Company for search on the drivers records. This company is based out of Phoenix, AZ. The cost is a \$100 set up fee, \$15.00 per person cost. A motion was made by Mr. R. Buscaglia and seconded by Mr. Story to use American Abstract Company.

Building: R. Buscaglia reported that it appears the roof at District Headquarters is sagging. Discussion followed.

R. Buscaglia will contact Norman Electric to have the lights repaired.

Mr. Story reported that he recently serviced the overhead doors. Discussion followed and it was decided to contact Avon Doors and request a price for semi annual servicing.

Mr. Caruso reported that the phones and tv lines at Georgia Road Station are all out due to an MVA. Verizon was contacted and they have parts on order.

R. Buscaglia noted that he is working of setting up a meeting with Verizon and CSS to meet and go over the problems with the alarms.

Mr. C. Buscaglia reported that the pre-emption system at Smithburg Road has not been repaired and back in service.

The Chief reported that at a recent call, after 87 left the station the door was left down approx 1 foot. He didn't know if it drifted down or if it just didn't go down.

R. Buscaglia will contact Avon Doors.

R. Buscaglia reported that the Board was not happy with preliminary plans drawn for the addition/renovation to District so they had Mr. Purvis re-draw the plans in phases. This would make phase 1 the engineering room and laundry room. Mr. Youssouf suggested asking Mr. Purvis for an estimate before actually put out to bid. A roll call vote was made by Mr. Story and seconded by Mr. R. Buscaglia to proceed with the new plans as prepared. A roll call vote was taken, votes as follows: Mr. Story, R. Buscaglia and C. Buscaglia all voted in the affirmative, Mr. Caruso voted no - he stated that he has too many questions to proceed at this time. Mr. Joshi was absent.

Legal: Mr. Youssouf provided a copy of a resolution approved last month awarding the bid for painting to Polo & Sons. Specs for the new generator were published. Mr. Youssouf provided the Board with a newspaper article regarding use of personal cellphones and computers for Board business. Discussion followed.

Chiefs Report: Chief Prochnow read into record, the Chiefs report from June. Chief Prochnow read into record established "protocol" with Monmouth County for dispatch and mutual aid. Discussion followed. Mr. R. Buscaglia asked Mr. Youssouf if this should be adopted by resolution. Mr. Youssouf indicated that it should. A motion was made by R. Buscaglia and seconded by Mr. Caruso stating that this protocol is accepted by the Board and put into effect by resolution. A roll call vote was taken, all present voted in the affirmative.

The Chief reported that he is working on having members complete the Drivers License forms.

The Chief reported that 90 is going to Waterways on Monday for approx 1-2 days 87 and 79 needed batteries

The Chief reported that due to the Expo in Baltimore, Freehold Boro will be put on dual dispatch from now until Saturday at 4pm

It was reported that Dan Petersen is handling the yearly pump and chassis servicing. A quote was received from Fire & Safety at \$74 per hour. The units are due in October. The Board advised the Chief to go with Fire & Safety.

Chief Prochnow reported that they are hoping in the near future to see Ralph back active. Mr. Caruso noted that he would also need to be cleared by Access Health.

President's Report: President Marconedes asked about the painting at Smithburg and was advised the work was being done by Chip Polo and should begin in August.

The President stated that some of the members are questioning LOSAP and how much they have. Discussion followed. It was noted that if H&M was contacted, they could provide a print out of each member.

Mike Fogarty provided the contract and insurance for Zumba as requested.

The President indicated that discussion had been held regarding a 50th Anniversary Celebration. He asked that it be held off until next year. They were hoping to get older members involved in the planning. He asked if the Board knew how much they would contribute, which would give the company a better idea of what to do.

Mr. Caruso advised him to provide the Board with an idea of what they were thinking and funding from the Board would be included in the next years budget.

The President reported that a picnic for members would be held on August 24th. He added that it is not an anniversary celebration, just a picnic.

Old Business: Discussion was held regarding holding a workshop meeting on August 7th at 6:00pm regarding the computer and the key fab system.

New Business: None

Audience: Mike Fogarty asked about finding out what each member has in his/her LOSAP account .

At this time, a motion was made by R. Buscaglia and seconded by Mr. Story to enter into Executive Session for purpose of discussion of personnel matters. A roll call vote was taken, all votes in the affirmative.

At 9:10pm - Entered into Executive Session.

At 9:30pm - Entered back into regular session meeting.

Being no further business, at 9:31 pm a motion was made by Mr. Story and seconded by Mr. R. Buscaglia to adjourn the meeting. A roll call vote was taken, all votes in the affirmative.

Respectfully submitted:

Larry Story, Secy of the Board

/dlp