

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO 1
FREEHOLD TOWNSHIP, NJ

Regular Meeting

September 20, 2011

The regular meeting of the Board of Fire Commissioners was called to order at 7:30pm by Chairman Robert Buscaglia.

Notice was read, the flag salute was lead by Ex-Chief Scheurer. Roll call was taken; R. Buscaglia, Mr. Story, Mr. Keim, C. Buscaglia, and Mr. Caruso were all present. Also in attendance was Joseph Youssof, Chief Luongo, Donna Pujat and other members of the Fire Company.

A motion was made by Mr. Caruso and seconded by Mr. Keim to approve the minutes of July 2011 meeting as prepared. Roll call vote was taken, all voted in the affirmative, except Mr. Story who abstained. A motion was made by Mr. Story and seconded by Mr. Caruso to approve the minutes of August meeting as prepared. Mr. C. Buscaglia requested to amend the minutes. Originally it was reported in the Treasurers report to transfer \$16,000 from money market into the checking account, and actually \$17,000 was transferred. A roll call vote was taken, all votes in the affirmative to approve the minutes with one amendment.

A motion was made by M. C. Buscaglia and seconded by Mr. Story to approve the minutes of the Special Meeting held September 9, 2011. A roll call vote was taken, all votes in the affirmative, except for Mr. Keim who abstained.

Correspondence: A letter was received with the Audit report, with no comments or recommendations.

An invoice was received from Norman Electric for repairs to the panel box and exit lights which were to bring compliance for the OSHA inspection.

It was reported that a summons had been received for speeding of the pick up in route to Baltimore. Discussion followed. This summons will be given to the permits driving the vehicle.

Mr. C. Buscaglia reported that a group affidavit was received for the acceptance of the audit, and would need to be approve at this meeting.

An anonymous letter was received from a "concerned tax payer" in the Riveria Estates regarding cars parking on the streets. Discussion followed. It was noted that the Fire District has nothing to do with the parking, but the letter could not be answered since sent anonymous.

Treasurers Report: Mr. C. Buscaglia read the report into record. A motion was made by Mr. Caruso and seconded by Mr. Keim, to approve the report as presented. All voted in the affirmative to approve.

A motion was made by Mr. C. Buscaglia and seconded by Mr. Story to pay the bills in the total of \$78,028.82 and to transfer \$75,000 from Money Market into checking. A roll call vote was taken, all votes in the affirmative.

Insurance: Mr. C. Buscaglia reported that he had been in touch numerous times with the adjusters regarding the damage to 78. Mr. R. Buscaglia added that he had been in touch with the repair company, and has received photos. He added that the company advised that the damage was not quite as bad as originally thought. Discussion followed on the repairs, and that it may take several months. Further discussion was held regarding the radios which may have received water damages.

Building: Mr. Keim reported that he filled the system with salt. Quotes had been received to replace sinks, toilets and partitions in the bathrooms. Those as follows:

Slavin for the plumbing \$5,575
Surf Construction for the dividers \$15,720

Discussion followed. It was decided that Mr. Keim should secure two more quotes. It was also reported that the Board is waiting on Norman Electric to provide prices for installing motion detection lights for the buildings to money.

Truck Maintenance: As all were aware, there were storm related damaged to 16-1-78 Asst Chief Prochnow reported that he had received three quotes for ladder testing as follows:

Aerial Devices	Platform \$1,050
	Grnd ladders \$44 each
American Testing	Platform \$475
	Grnd ladders \$37 each
UL Testing	Platform NO QUOTE
	Grnd ladders \$2.50 per linear ft

Chief Prochnow requested permission to use the highest priced contractor since, one did not provide a quote for the platform, and the other was used last year. Once the ladders they tested were sent out for repairs to Aerial Devices, add'l problem were found that the initial company did not detect. Discussion followed. A motion was made by Mr. Story and seconded by Mr. Keim to authorize the Chief to have the testing done with whomever they felt was best, that being Aerial Devices. A roll call vote was taken, all votes in the affirmative.

A motion was made by Mr. Story and seconded by Mr. Caruso to have the pump testing scheduled, and requested that the Chief provide the three quotes obtained for same. A roll call vote was taken, all voted in the affirmative.

Chiefs Report: Chief Luongo reported that in August, there were 291 calls. On 8/21 – 47 calls with 28 vehicles water rescues. On 8/27 & 28 – 131 calls as follows: 27 wires down, 22 reported fires, 56 water assignments, 18 basement pumps, 3 structural damages and 5 vehicle rescues. The Chief added that a crew also response to South Orange Fire Company to respond with that company as mutual aid. He added that the men did a great job.

Chief Luongo reported that at the convention in Wildwood, some quotes were received for various equipment.

The Chief spoke with P&L regarding mounting the air cart. They will be in touch regarding scheduling the work.

Chief Luongo asked when the Board wanted the Chiefs budget. Mr. R. Buscaglia advised that, October 1st will be the deadline.

The Chief reported that the company participated in the Townships 911 ceremony. He added that the Township did a great job and the ceremony was very well done. The officers are working on a software training date.

There will be an Open House on October 2nd

Discussion was held regarding submitting expenses to FEMA from Hurricane Irene, on a 24 hours shift. R. Buscaglia commented that emergency appropriations were made with the County due to lost pumps. The information for the August report had not yet been completely entered, due to the high volume of calls during the storm. Mr. C. Buscaglia reported that he had attended a meeting regarding relief from FEMA. He advised that a report should be prepared regarding man hours, labor, supplies etc, due to the storm. This will all be submitted to FEMA.

Legal: Mr. Youssouf read into record, a letter advising the Auditor that there is no legal litigations against the Board. Resolution was read into record adopting the audit report. A motion was made by Mr. Story and seconded by Mr. Keim to approve the resolution as prepared. A roll call vote was taken, all votes in the affirmative. The group affidavit was signed by all Board members. The votes of the Bond Referendum was certified into record as follows:

35 yes

10 no

Total of 45 votes

President's Report: None

Old Business: None

New Business: A voucher was submitted to the Board from the Fire Company for food purchased during the Hurricane Irene standby in the total of \$1,167.58. A motion was made by Mr. Caruso and seconded by Mr. Keim to reimburse the Fire Company. A roll call vote was taken, all votes in the affirmative. This expense will also be submitted to FEMA.

At this time, a motion was made by Mr. Caruso and seconded by Mr. Story to enter into executive session for discussion of personnel issues. A roll call vote was taken. Board entered into Executive Session at 8:31pm. Mr. R. Buscaglia requested the three Chiefs remain for the meeting.

At 9:11pm, the regular meeting was resumed.

Again it was noted, that the pool table needs to be removed.

Mr. C. Buscaglia noted that he came to the firehouse last week, and the pick up was not at the firehouse, but being used by a Junior Officer. Chief Luongo stated that he, Dan and Wayne were in Wildwood. Cpt. Zuccarelli was Officer in charge, and the Chief felt he should use the vehicle for response. Discussion followed. The Chief

noted that he will be going out of town on September 30th and Bryan will be using his car.

Audience participation: Non

Being no further business, at 9:12pm a motion was made by Mr. C. Buscaglia and seconded by Mr. Caruso to close the meeting.

Respectfully submitted:

A handwritten signature in cursive script, appearing to read "Larry Story".

Larry Story, Secretary

**FREEHOLD TOWNSHIP FIRE DISTRICT NO. 1
COUNTY OF MONMOUTH
RESOLUTION NO. _____**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local unit to cause an annual audit of its accounts to be made and,

WHEREAS, the Annual Report of Audit for the year fiscal year ended December 31, 2010 has been completed and filed with the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15, and,

WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each Fire District to, within forty-five (45) days of receipt of the annual audit, certify by resolution to the Local Finance Board, that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments and Recommendations" and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and,

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual report entitled "General Comments and Recommendations" and has evidenced same by the group affidavit in the form prescribed by the Local Finance Board, and,

WHEREAS, such resolution of certifications shall be adopted by the governing body no later than forty-five (45) days after receipt of the annual audit, as per the regulations of the Local Finance Board, and


WHEREAS, all members of the governing body have received and have familiarized themselves with at least the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

"R.S. 52:27BB-52 – "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Freehold Township Fire District No. 1, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AT A MEETING HELD ON 9/20, 2011.




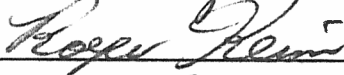



Chairman

**STATE OF NEW JERSEY
FREEHOLD TOWNSHIP FIRE DISTRICT NO. 1
COUNTY OF MONMOUTH**

We, members of the governing body of the Freehold Township Fire District No. 1, County of Monmouth, of full age, being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Freehold Township Fire District No. 1.
2. In the performance of our duties, and pursuant to the Local Finance Board Regulation, we have familiarized ourselves with the contents of the Annual Fire District Audit filed with the Clerk of the Freehold Township Fire District No. 1 pursuant to N.J.S.A. 40A:5A-17 for the year 2010.
3. We certify that we have personally reviewed and are familiar with, at a minimum, the sections of the Annual Report of Audit entitled:

**GENERAL COMMENTS
RECOMMENDATIONS**

	(L.S.)	<u>CHARLES S. BUSCAGLIA</u>
	(L.S.)	<u>ROYER HEIM</u>
	(L.S.)	<u>ROBERT C. BUSCAGLIA</u>
	(L.S.)	<u>THOMAS C. CARUSO</u>
	(L.S.)	<u>LAWRENCE H. STORY</u>

Sworn to and subscribed before me
This 19 day of September, 2011


Notary Public of New Jersey

The Clerk shall set forth the reason for the absence of signature of any member(s) of the governing body.

IMPORTANT: This certificate must be sent to the Division of Local Government Services, CN 803, Trenton, NJ 08625