

**Board of Fire Commissioners
Fire District No. 1
330 Stillwells Corner Road
Freehold, NJ 07728**

Regular Meeting

March 12, 2024

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 6:00pm, and Freehold Township Mayor-Anthony J. Ammiano led the flag salute. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty and Phil Engel. Board Secretary-Rachel Davis was also present at the meeting.

Chairman Toutouchi suspended the regular agenda for the swearing in of the elected Commissioners. Mayor Ammiano read the oath to both--newly-elected Commissioner-Jonathan Dunberg and re-elected Commissioner Michael Fogarty. Congratulations were in order all around.

Commissioner Dunberg then sat with the Board of Commissioners and officially joined the meeting, as they resumed with the agenda.

Motion was made by Mr. Fogarty to approve the minutes from the February 27, 2024 regular meeting.

Second: Mr. Story

Roll call vote: 5-0 all in favor

Treasurer's Report: Commissioner Fogarty read the March 12, 2024 Treasurer's Report into record.

Motion was made by Mr. Fogarty to transfer \$45,000 from Ocean First Money Market to Ocean First checking and to pay the bills in the amount of \$41,503.05.

Second: Mr. Engel

Roll call vote: 5-0 all in favor

Mr. Fogarty updated the Board on paying off the Township loan as well as the closing of the county loan. He will work with Ocean First to update the signature cards; ADP direct deposit went through; annual insurance audit should be closed out in a week or so; and the 2022 audit was clean.

Insurance: Mr. Fogarty said he received a refund back for a member's MVA.

Buildings:

- Commissioner Engel reported that the generator repair company came for the District generator—a battery and fan belt will be \$758 for both. Board agreed.
- Commissioner Toutouchi reported that Bob Urban wants to order new garage door openers, which he will order. He also wants to order automatic sensors to help keep the door closed--\$700 for each bay; waiting on quotes.
- Lt. Celano inquired about plymovent on 87.

- Lt. Celano asked if he could purchase a storage rack from Home Depot. Board agreed.
- Commissioner Fogarty indicated that there are lights out on some of the buildings. Commissioner Engel will get LED bulbs or go with an electrician, if needed.
- Mr. Fogarty advised that he is going to get a pallet of salt and will need help unloading.

Chief's Report: Commissioner Story complimented and congratulated our Fire Company for always being compliant. Chief Haas reported the following:

- 68's car is back at East Coast;
- 87's back up camera was replaced;
- 93's pump being repaired;
- 90 going to Fire & Safety;
- Ladder testing and torque checks;
- SCBA testing in April;
- Ordered 4 sets of gear (hoods/helmets/boots);
- Gear cleaning complete until July;
- Need to order 4 more sets, should they wait? Board discussed and agreed.
- Pagers came in, but there are some programming issues. Still need radios. Board said to come back with a price along with how many drivers need the upgraded pagers.

Fire Company: President Keane had a question about mental health services that are offered to the members and asked if the Board could make the information available to the body in case someone wants to take advantage. Commissioner Fogarty will send information to them.

Commissioner Fogarty advised President Keane that if any members are on medical, a Board member needs to be notified via email, if possible.

Commissioner Fogarty familiarized all parties of the Return to Duty Form that members must complete when coming off of medical.

Chief Haas requested a medical checklist for Associate Members. The Board will talk to Special Counsel-Suzanne Marasco to see if this can become part of the criteria.

Old Business: Commissioner Fogarty discussed the 3-5 year plan and long-term plans and suggested using a workshop meeting to discuss. He would like to set this up within a month or two. Mr. Fogarty reminded everyone to provide vouchers ready for any purchases with multiple vendors, and large purchases needs a committee. Mr. Fogarty is still getting the electric bills together for the solar company.

Commissioner Toutouchi reported that Bob Urban will be getting the cement ready for parking lot signs, and the lining company will come in April to redo the lines.

New Business: Commissioner Story read a letter into record, dated January 3, 2024, listing the firefighters who made their 50 points for the LOSAP Program, as follows: Bob Bereheiko, Mike Carter, Mike Celano, Jon Dunberg, Mike Fogarty, Christian Frank, Craig Haas, Eric Kaufman, Kevin Keane, Adam Krigel, Colin Mascola, Josh Olin, Andy Ollwerther, Param Parikh, Dan Petersen, Shawn Poole, Ralph Reifer, Frank Santore, Erik Schneider, Dan Spicuzza, Andrew Story, John Toutouchi, Bob Urban, Chuck Yaeger.

Commissioner Story noted that all voter ledger information was sent to Ronald Osadacz regarding his OPRA request on March 8th and had everything by last Friday.

Commissioner Story notified that we will be going through old paperwork and consolidate, have a company shred the rest.

The ESO Demo will be scheduled for the end of the month.

Audience: Lt. Celano reminded the Board about the car wash this weekend, and thanked the Board.

Motion was made by Mr. Engel to go into executive at 7:00pm for personnel reasons.

Second: Mr. Fogarty

Roll call vote: 5-0 all in favor

(Back from executive 7:19pm)

Commissioner Toutouchi discussed the upcoming reorganizational meeting and the positions and roles of Commissioners going forward, as follows:

Chairman: Mr. Toutouchi (buildings)

Vice Chairman: Mr. Story (LOSAP/elections)

Treasurer: Mr. Fogarty

Clerk: Mr. Engel (buildings)

Secretary: Mr. Dunberg (insurance/medical/back-up treasurer)

Commissioner Story suggested changing the December 24th meeting date to Thursday, December 26th.

There being no further business, Mr. Engel made a motion to adjourn the meeting at 7:26pm.

Second: Mr. Engel

5-0 all in favor

Respectfully submitted,

Jonathan Dunberg, Secretary
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