

**Board of Fire Commissioners  
Fire District No. 1  
330 Stillwells Corner Road  
Freehold, NJ 07728**

**Regular Meeting**

**September 22, 2020**

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 7:30pm. 2nd Asst. Chief Dan Petersen led the flag salute, and the notice was read. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty and Stephen Lengyel. Also in attendance were Board Attorney-Joseph Youssouf and Board Secretary-Rachel Davis.

Mr. Youssouf publicly opened and read the bay floor bids, as follows:

1. George Koustas Painting & Construction, LLC - 70 Beachwood Avenue, West Long Branch, NJ in the amount of \$63,000 guaranteed completion within one month of contract acceptance. Bid appeared to be in order, with all necessary documentation.
2. C.A. Reed - 200 Saltonstall Street, Canandaigua, NY in the amount of \$114,712 completion two months from contract. Bid appeared to be in order, with all necessary documentation.
3. Ed's Painting, LLC - 5 Stone Hollow Road, Montvale, NJ in the amount of \$36,500, but there were no accompanying documents (i.e bond, certificates, etc.), therefore, the bid does not qualify.

Mr. Youssouf further stated that the Construction Committee will formally review the bids, and then the Board will have sixty (60) days from receipt of the bid to decide to award or not award, when a formal resolution will be adopted and all bidders will be notified.

(Board then recessed at 7:40pm to look at the bay floors.)

Chairman Toutouchi resumed the meeting with Commissioners Fogarty and Lengyel present at 7:44pm.

**Motion was made by Mr. Lengyel to approve the minutes from the August 25th regular meeting.**

Second: Mr. Fogarty

Roll call vote: 3-0 all in favor

**Treasurer's Report:** Commissioner Fogarty read the September 22, 2020 Treasurer's Report into record.

**Motion was made by Mr. Fogarty to transfer \$13,000 from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$12,134.28.**

Second: Mr. Lengyel

Roll call vote: 3-0 all in favor

**Insurance:** (nothing to report)

(Commissioner Story returned to the meeting from the bay floor recess.)

**Website:** The website will be up to date once the scanner is working in order to scan the Treasurer's Report.

**Buildings:** Mr. Lengyel reported that the generator was pushed back; the patio is done; plymovent has to be finished. Mr. Toutouchi reported that additional cameras were added.

**Motion was made by Mr. Lengyel to add three cameras to both the District and Georgia, not to exceed \$5,000, as per the quotes from Sonitrol and Advantage Security Systems, Inc., including the installation and monthly maintenance.**

Second: Mr. Fogarty

Roll call vote: 4-0 all in favor

**Legal:** Mr. Youssouf summarized the three bids received. Ed's Painting, LLC bid was non-qualified due to lack of the required mandatory items, which was listed on the bid notice; C.A. Reed and George Koustas Painting & Construction, LLC, are both valid bids. At this time Mr. Youssouf's recommendation to the Board was to award it to George Koustas Painting & Construction, LLC. The Board decided to obtain references first and then hold their decision until next month's meeting. Mr. Youssouf also reminded the Board that they should obtain specifications in the references, in case they decide to reject the bid. The award of the contract must be done at a public meeting. The bidding documents were then turned over to Commissioner Story.

Mr. Youssouf advised the Board to be conservative with their budget due to challenges ahead.

**Chief's Report:** 2nd Asst. Chief Dan Petersen reported various testing dates (ladder certification is October 7th; pump and ladder testing is October 17th; hose testing is October 21st & 22nd). Mr. Toutouchi mentioned food stock on October 17th.

**President's Report:** (no one present)

**Old Business:** Mr. Toutouchi reported that the harassment class was cancelled twice and requested that the Board consider an online course for next year, where everyone can log in and take the course online. Board discussed and agreed to implement for November of 2020.

**Motion was made by Mr. Story to go forward with the online harassment training with Traliant, as per the three-year plan at \$22.46/person.**

Second: Mr. Lengyel

Roll call vote: 4-0 all in favor

**New Business:** (none)

**Audience:** (none)

**There being no further business, Mr. Story made a motion to adjourn the meeting at 8:23pm.**

Second: Mr. Lengyel

4-0 all in favor

Respectfully submitted,

John Toutouchi, Chairman  
/rd