

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO 1
FREEHOLD TOWNSHIP, NJ**

Regular Meeting

April 23, 2013

The regular meeting of the Board of Fire Commissioners was called to order at 7:30pm by Chairman Thomas Caruso.

Notice was read and the flag salute was lead by Chief Prochnow. Roll call was taken, and Mr. R. Buscaglia, Mr. Joshi, Mr. C. Buscaglia, Mr. Caruso were present. Mr. Story was absent. Also in attendance was . Board Attorney Joseph Youssouf, Chief Wayne Prochnow, Donna Pujat and other members of the Fire Company.

A motion was made by Mr. R. Buscaglia and seconded by Mr. C. Buscaglia to approve the minutes from the March meeting as prepared. . A roll call vote was taken, all votes in the affirmative except Mr. Joshi who abstained.

Correspondence: Mr. C. Buscaglia reported that a notice was received on the claim on 16-1-90 that the towing bill had been taken care of.

Mr. C. Buscaglia reported that he opened two plain envelopes, not knowing that they were bids for AED Units. Mr. C. Buscaglia stated that he did not even know a bid had been prepared and called Mr. Youssouf. Mr. Youssouf reported that he had been advised by Mr. Joshi to prepare a bid spec for the units. Discussion followed.

Treasurers Report: The report was read into record by Mr. C. Buscaglia. A motion was made by R. Buscaglia and seconded by Mr. Caruso to approve the report as presented. A roll call vote was taken, all present voted in the affirmative.

A motion was made by Mr. C. Buscaglia and seconded by Mr. R. Buscaglia to pay the bills in the total of \$19,346.90 and to transfer \$18,000 from Money Market into checking. Mr. C. Buscaglia reported that the 2012 audit was done the previous week, and he believes it went well.

Insurance: Mr. C. Buscaglia asked if the beneficiary forms were passed out at the physicals. Mr. Caruso reported that they were, and a few members still needed to complete them. They will be placed in the personnel folders of each member. Mr. C. Buscaglia stated that the Board had been advised that Andrew Prochnow injured his ankle stepping out of the truck while getting fuel at the Township yard. Mr. Buscaglia stated that he contacted Holmes & McDowell regarding the claim and a packet of information will be mailed to H&M by Donna. Discussion followed regarding the advising of the ER who the carrier is when there is an injury.

Building: Mr. R. Buscaglia contacted Walter Norman Electric regarding having some light work done, but has not received a call back. A proposal had been

received from Norman previously for moving the electric meter pan, that price being \$1,300. A motion was made by Mr. R. Buscaglia and seconded by Mr. C. Buscaglia to have the work done as per the proposal. A roll call vote was taken, all present voted in the affirmative.

Mr. R. Buscaglia reported that he had provided the information needed by the Township Fire Inspector for the annual inspection.

R. Buscaglia also reported that Warshauer stated that they had never received the maintenance contract for the generators for last year. Discussion followed. A motion was made by M. R. Buscaglia and seconded by Mr. C Buscaglia to sign the contractor for 2013 which would include all three firehouses. A roll call vote was taken, all present voted in the affirmative.

Legal: Mr. Youssouf reported that after the last meeting, he had received a call from Mr. Joshi, requesting that he prepare a bid spec for AED Units. Mr. Youssouf did so and advertised in the Newark Star Ledger. He added that the Asbury Park Press no longer accepts FAX'ed items for publication. Two bids were received, but they did not contain the proper bid document. Mr. C. Buscaglia commented that the full board must authorize an item for bid, which Mr. Youssouf agreed with. The bids which were received were invalid due to the lack of the required documentation.

At this time (7:55pm) Mr. Joshi came into the meeting. Mr. Caruso filled him in on what was being discussed. Discussion continued regarding the AED Units. A motion was made by Mr. Joshi and seconded by Mr. R. Buscaglia to authorize Mr. Youssouf to prepare a bid specification for the AED and put out to bid. Bids are to be received on April 30th at 4:30. All present voted in the affirmative. Mr. Youssouf stated that he would not be present for the receipt of the bids. Mr. Youssouf gave Donna, Tom Caruso's nominating petition for the board, to place in the records.

Mr. Youssouf stated that he received a letter regarding clarification of the State Contract for the purchase of fire apparatus. Mr. Youssouf read the letter and explained.

Chiefs Report: Chief Prochnow read into record, Chiefs reports from March. Chief Prochnow reported that 90 was done at Atlantic Diesel, due for UL testing on May 1st, by May 2nd back to Seagrave at that time it should take another 2-3 weeks. It should be back in service by Memorial Day.

Battery on 85 blew up, luckily with no injuries. It seems as though the battery was in a constant charge.

77 has a heating coil problem. Parts are on order. Also, a problem with starting which was the same as last year and may be a problem with the injectors.

Some hit the back of 86. Discussion followed. Appears to be more damage on the hub than the truck, it can be used, just doesn't look good. Mr. Joshi will review the cameras.

The Chief asked for the boards approval to purchase 29 handlights. Prices were received as follows:

1 st Priority	\$1,725.50
TASC	No Quote
Fire & Safety	\$2,349.00

A motion was made by Mr. R. Buscaglia and seconded by Mr. Joshi giving the Chief permission to make the purchase with 1st Priority. A votes in the affirmative.

The Chief also asked for approval to purchase High Rise Packs, 18 lengths. Prices as follows:

Whitmans Public Safety	\$3,024.00
Mercedes Ltd	\$3,780.00
Tactical Fire	\$3,519.00

Discussion followed. A motion was made by Mr. Joshi and seconded by Mr. C. Buscaglia giving the Chief approval to purchase from Whitman's. A roll call vote was taken, all present voted in the affirmative.

The Chief also requested safety cones w/bags. Prices for 6 sets received was \$1,866 Discussion followed. It was decided to table this request until the Chief has more information.

The Brush truck was serviced

90 is in the need of new seals. Price quote received from Fire & Safety was _____ Fire & Safety was \$1,362

Discussion followed regarding the mandatory physicals. Mr. Caruso advised the Chief that the following did not received the physical: Jenson, Cologne, Fogarty Jr., Garcia, Horsch & Lach. Letters will be sent giving them 30 days. If not done within that time, they will be placed on Administrative Leave.

Mr. Caruso stated that he feels many members are not using the IAM responding program the way they should. He urges everyone to use it.

President's Report: No report

Old Business: Discussion was held regarding the Energy Saver Lights - the Price received from the first company was \$16,605.42 with a rebate of \$2,200 for a total cost of \$14,339.67

Mr. C. Buscaglia received a quote from Cooper Electric of \$5,661.00 with an additional cost for installation of \$8,350.00 for a total of \$14,011

Mr. Buscaglia will get one additional quote.

A motion was made by Mr. R. Buscaglia and seconded by Mr. C. Buscaglia to approve the minutes with one correction; under New Business, Mr. Buscaglia's name was incorrectly spelled.

Discussion followed regarding putting the generator out to bid. A motion was made by Mr. Joshi and seconded by Mr. R. Buscaglia to authorize the bid. A roll call vote was taken, all votes in the affirmative.

Mr. Joshi brought to the attention of the Board, that, emails sent between board members, could be called for the courts should there be litigation of any type. Further discussion was held that the Board should get smart phones for this type of business. A motion was made by Mr. R. Buscaglia and seconded by Mr. Joshi that the Board get phones. A roll call vote was taken, all votes in favor.

New Business: The front door has been fixed. The phones at Georgia Road are in, and will be installed.

Discussion was held that NFPA has changed the standards for boots.

Bid for AED's will be received April 30th.

A workshop meeting will be held April 26th at 7pm, and Donna will post a notice.

Western Monmouth Mutual Aid has requested use of the District Firehouse for it's May 7th meeting.

Discussion was held regarding Raceway Car Wash. The Chief stated that previously each office had a "card" They presented it, and the vehicle was washed. The last time he and other officers went there, they took the card and forms had to be completed. Discussion followed. Mr. C. Buscaglia had spoken with them, but will go back and see what is actually going on.

Audience: None

Being no further business, at 9:16 pm to meeting was adjourned.

Respectfully submitted:

Shayamal Joshi, Clerk of the Board (in Larry Story's absence)

/dlp