

**Board of Fire Commissioners  
Fire District No. 1  
PO Box #6903  
Freehold, NJ 07728**

October 22, 2013

The regular meeting of the Board of Fire Commissioners was called to order at 7:33pm by Chairman Thomas Caruso. The notice was read. The flag salute was lead by Chief Wayne Prochnow.

Roll call was taken; Mr. Story, Mr. Joshi, Mr. C. Buscaglia and Mr. Caruso were all present. It was noted that R Buscaglia would be arriving late. Also in attendance were Joseph Youssouf, Donna Pujat, Chief Prochnow and other members of the fire company.

Mr. Caruso stated that all regular orders of business would be held at this time. Jack Purvis was present at the meeting to discuss the proposed building alterations for District headquarters. Mr. Purvis stated that he had previously met with the Board regarding the changes for the project.

Mr. R. Buscaglia arrived at the meeting at this time.

The washer and dryer room were relocated as well as the mechanical/utility room. Discussion was held regarding the storage situation. It was decided to include a mezzanine storage area over the bays. A motion was made by Mr. R. Buscaglia and seconded by Mr. Story to approve the preparation of the bid specifications for the building renovations. It was noted that the specs would include a message that the project is to be completed in phases. A roll call vote was taken, votes as follows:

Mr. Story	yes
Mr. R. Buscaglia	yes
Mr. Joshi	no
Mr. C. Buscaglia	yes
Mr. Caruso	yes

Discussion was held regarding advertisement for receipt of bids. Various dates were discussed. A motion was made by Mr. Story and seconded by Mr. R. Buscaglia to receive the bids December 17, 2013 at 7:00p and plan on awarding the bid at the January meeting. A roll call vote was taken as follows:

Mr. Story	yes
Mr. R. Buscaglia	yes
Mr. Joshi	no
Mr. C. Buscaglia	yes
Mr. Caruso	yes

A motion was made by Mr. Story and seconded by Mr. R. Buscaglia to approve the September minutes with two clarifications/corrections. The minutes incorrectly noted that the Board met with Jack Scheurer regarding building alterations. It should have read, met with Jack Purvis. Also the minutes noted that 16" rounds of hose were tested, should have read, lengths of hose.

A roll call vote was taken, all votes in the affirmative.

**Correspondence:** A letter was received from the website company, but will be held until new business.

**Treasurers Report:** The report was read into record by Mr. C. Buscaglia. A motion was made by Mr. Story and seconded by Mr. R. Buscaglia to approve the report as presented. A roll call vote was taken, all votes in the affirmative.

A motion was made by Mr. C. Buscaglia and seconded by Mr. R. Buscaglia to pay the bills in the amount of \$37,787.71 and to transfer \$36,000 from money market to checking. A roll call vote was taken, all votes in the affirmative. Mr. Story questioned Mr. C. Buscaglia about the August financial report, he noted that it did not add up and suggested that Mr. Buscaglia check it.

**Insurance:** Mr. Caruso stated that they only current claim was for Drew Lubber, which was correct. All bills had been processed through H&M for payment.

**Building:** Mr. Joshi reported the router burned out, and is to be repaired. The phone lines problem at District Hdq had been repaired and updated.

Mr. Joshi is looking into Verizon running lines into District.

Mr. Joshi reported that Duckett & Laird is due to service the boiler.

Mr. R. Buscaglia also reported that the generator will be serviced as well.

Mr. Caruso commented that the television is gone from the meeting room. He also suggested that the Board look into getting new window covering for the meeting room.

Mr. Joshi noted that he will have information on the phone system at district for the next meeting.

**Legal:** Mr. Youssouf stated that it is budget season, and scheduling must be done for it. Introduction must be done prior to December 17<sup>th</sup>, Public hearing must be prior to January 17<sup>th</sup>. Discussion followed. The Introduction will be held at the regular meeting of November 26<sup>th</sup>, a special meeting will be held on January 8<sup>th</sup> for public hearing, Adoption will need to be done prior to January 21<sup>st</sup>. February 15<sup>th</sup> is the election & referendum.

Nominating petitions are due at the January meeting. Those up for re-election are Robert Buscaglia and Larry Story. Donna has nominating petitions available.

Discussion was held on the District website. Mr. Story received a list of additional information needed, which Mr. Story has most of available.

**Chiefs Report:** Chief Prochnow read the September report into the record. The Chief reported that the open house went well and the new uniforms looked great.

Chief Prochnow noted that on November 26<sup>th</sup>, at 8:00pm the Township would honor the Fire Company at the town meeting for the anniversary of the fire company. Discussion followed regarding holding off on the meeting. After some discussion, a motion was made by Mr. Joshi and seconded by Mr. R. Buscaglia to reschedule the meeting for 6:30pm rather than 7:30pm, so that all may attend the town meeting. Attendance will be in full dress uniforms. A roll call vote was taken, all votes in the affirmative.

The Chief asked for a check for members to attend a seminar – “East Meets West” at Jackson Firehouse. Pre-registration is required at \$50 per attendee, and four members will be attending, making the total \$200. Mr. C. Buscaglia noted that a signed voucher is required. The Chief noted that pre-reg is required, and as signed voucher could be obtained the day of the class. The Chief noted that he shouldn't have to go through this, since this is budgeted funds. Mr. C. Buscaglia commented that vouchers are the procedure. Mr. Caruso agreed with the Chief and asked Mr. Youssouf if this process of pre-pay could be done. Mr. Youssouf stated that it was fine, Mr. Buscaglia could cut the check and the chief should have to voucher completed and signed the day of the class. He added that this is such a small amount there would be no big deal.

A motion was made by Mr. R. Buscaglia and seconded by Mr. Joshi to approve the Chief to receive a check for \$200 for the pre-registration of the class as requested. A roll call vote was taken, as follows:

Mr. Story	yes
Mr. R. Buscaglia	yes
Mr. Joshi	yes
Mr. C. Buscaglia	abstain
Mr. Caruso	yes

Dan Petersen reported that 77 & 78 received pump testing and failed. They are coming back to re-test. Brush truck is going to Edwards Tire for new tires, and 88 is scheduled for two new tires although Chief Spicuzza indicated that he sure they will replace all four.

The Chief requested the purchase of 9 new Argus Cameras in the amount of \$58,379.70. It was noted that the cameras are on state contract. A motion was made by Mr. Story and seconded by Mr. R. Buscaglia to approve the purchase of the 9 Argus cameras. Only 7 cameras will be traded in lieu of 9. A roll call vote was taken, all votes in the affirmative.

Dan Petersen also received quotes for retrofit of the lights on 16-1-78 so they will match the other pumpers. Prices are as follows:

1 <sup>st</sup> Priority	\$7,910
P & L	No quote
Fire & Safety	No quote

A motion was made by Mr. Joshi and seconded by Mr. R. Buscaglia to have the lights retro-fitted by 1<sup>st</sup> Priority as quoted. A roll call vote was taken, all votes in the affirmative.

The Chief requested to purchase six portables. These portables will allow communication with Raceway Mall, Centra State and Jackson. State Contract price from Mid-State Mobile in the amount of \$24,304.80 A motion was made by Mr. Joshi and seconded by Mr. R. Buscaglia to purchase six radios as quoted. A roll call vote was taken, all votes in the affirmative.

The Chief requested to purchase a Halmatro Combo Pack Tool from ESI Equipment in the amount of \$12,202.00 A motion was made by Mr. Joshi and seconded by Mr. R. Buscaglia to purchase the Combo Pack in the amount as quoted. A roll call vote was taken all votes in the affirmative.

The Chief requested to purchase replacement cross lay hose in the amount of \$9,204 quoted by Witmer Public Safety. A motion was made by Mr. R. Buscaglia and seconded by Mr. Joshi to approve the purchase of cross lay hose as quoted. A roll call vote was taken, all votes in the affirmative.

The Chief requested to purchase replacement turnout gear. This gear has a better vapor barrier and provides bail out packs, which will be required once the company is part of the RIT Team. The prices received from Globe Firefighters Equipment under state contract was \$26,852.35 A motion was made by Mr. Story and seconded by Mr. Buscaglia to approve the purchase of replacement gear as quoted by Globe. A roll call vote was taken, all votes in the affirmative.

Mr. Caruso asked about the vents for Georgia Road Station. Mr. C. Buscaglia stated that he hadn't contacted them yet.

Mr. Caruso stated that the drivers license look ups had been completed, but several names had been given to the Chief of members whose DL license numbers came back invalid. Possibly the wrong numbers were written. Mr. Caruso asked Mr. Youssouf if the DL information received was confidential. He indicated that during a class he took, the instructor stated that the info was confidential and that you couldn't even disclose to the license holder what was found. Mr. Youssouf stated that certainly if something of concern was found, it should be discussed with that individual. The record look ups are to be kept in the personnel files which are kept confidential.

Chief Spicuzza reported that at a recent work detail it was found that 96 registration was outdated.

Also the Chief asked if another remote could be purchased for 88. Discussion followed. The Chief was advised to purchase three more remotes.

**Presidents Report:** None

**Old Business:** Mr. Joshi reported that the fax machine was in for the Chiefs office. The Boards laptops are in and the software is being installed this week.

**New Business:** Maureen Piper contacted Mr. Story requesting additional info for the website.

Some discussion was held regarding the maintenance bid.

**Audience Participation:** None.

Being no further business, a motion was made by Mr. C Buscaglia and seconded by Mr. Joshi to adjourn the meeting at 8:457pm

Respectfully submitted:

Larry Story, Secretary