

**Board of Fire Commissioners  
Fire District No. 1  
Freehold, NJ 07728**

**Regular Meeting**

**March 15, 2011**

The regular meeting of the Board of Fire Commissioners was called to order at 7:30pm by Chairman Thomas Caruso. The notice was read. Flag Salute was lead by the Chief. Roll call was taken. Larry Story, Robert Buscaglia, Charles Buscaglia, and Roger Keim were also present. Also in attendance was; Joseph Youssouf, Donna Pujat, Chief Luongo, and other members of the fire company.

Prior to proceeding with the order of business, Mr. Youssouf gave the Oath of Office to newly re-elected Board members; Larry Story and Robert Buscaglia. The members were congratulated by all.

Nominations for positions of the Board were held, results as follows;

A motion was made by Mr. Caruso and seconded by Mr. Story to elect Robert Buscaglia as Chairman of the Board. All votes in the affirmative.

A motion was made by R. Buscaglia and seconded by Roger Keim to elect Thomas Caruso as Vice-Chairman of the Board. All votes in the affirmative.

A motion was made by Mr. Caruso and seconded by R. Buscaglia to elect Roger Keim as Clerk of the Board. All votes in the affirmative.

A motion was made by R. Buscaglia and seconded by Mr. Keim to elect Charles Buscaglia as Treasurer. All votes in the affirmative.

A motion was made by R. Buscaglia and seconded by Mr. Keim to elect Mr. Story as the Asst. Clerk of the Board. All votes in the affirmative.

A motion was made by Mr. Caruso and seconded by Mr. Keim to approve the minutes of the February 2011 meeting as prepared. All votes in the affirmative.

Also, presented and voted by resolution, were: Official Newspaper of the Board, Meeting Dates of the Board, Auditor, Recording Secretary, Attorney and Official Depository.

**Correspondence:** A letter was received regarding Asbury Park Firefighter Fazio who was injured in a structure fire, regarding a fund raising event which is to



Duckett & Laird	\$7,360
Contractors Professionals	\$6,400
Slavin	\$5,500

Discussion followed. Mr. Keim recommended using Slavin. A motion was made by Mr. Keim and seconded by Mr. Story to use Slavin, but first Mr. Keim will check on the warranty information. A roll call vote was taken, all votes in the affirmative.

It was suggested that Mr. Keim have Duckett & Laird check the flue pipe on the unit at Georgia Road, which seems to be leaking due to a large water spot on the floor. Mr. Keim will handle that.

The Chief noted parking lot lights out, and the board advised that Norman Electric will be handling that.

**Legal:** None

**Chiefs Report:** Chief Luongo read into record, the February 2011 report.

Physicals are scheduled. The Chief reported on a recent accident involving 16-1-78 which was no fault, and no damage.

The Chief reported that the pre-emption is working, but questioned the status of one light at Stillwells Corner Road. Mr. C. Buscaglia will call that in for checking.

A meeting was held with P&L for 85, the small rescue.

The requested permission to purchase a quick connect for 87 in the amount of \$750.00 + \$100.00 for installation. Discussion followed, the Board authorized the Chief to purchase two units.

**Computer:** The Chief met with two Board members to go over Fire Soft computer program.

**Presidents Report:** President Story reported that Joe Nero is no longer a member of the Company.

**Old Business:** Mr. Story reminded the President to again remind the membership, the Board is paying gym bills for three months only. Recently a

reimbursement request was received from Kyle Reese going to the December. That will not be paid, only three months will be paid.

Mr. Caruso asked the President to relay to the members to contact Mr. Caruso to schedule their physicals.

**New Business:** The Fire Protection agreement between the Fire Company and the board was presented to President Story, who indicated that he would sign it this evening.

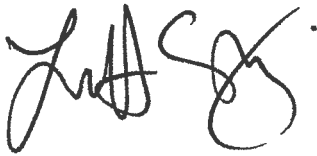
At this time, 8:20pm the Board, Chief, Asst Chiefs and President entered into Executive Session for discussion of personnel issues.

The regular session meeting was resumed at 8:43pm

**Audience:** None

Being no further business, a motion was made by Mr. Story and seconded Mr. Keim by to adjourn the meeting at 8:43pm

Respectfully submitted;

A handwritten signature in black ink, appearing to read 'Larry Story', with a stylized flourish at the end.

Larry Story, Asst. Clerk

3/15/11

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 FREEHOLD TOWNSHIP SCHEDULING  
MEETING DATES FOR 2011**

**WHEREAS;** The Board of Fire Commissioners, as a political subdivision of the State of New Jersey, is required by N.J.S.A. 10:4-18 to publish and post a schedule of its meetings to be held during the succeeding year specifying therein the location of each meeting, its date and time; and

**WHEREAS;** The Board is also required to mail a schedule of its meeting dates to the official newspapers designated by the Board and to provide a copy of the meeting dates to the municipal clerk for posting on the official bulletin board of the municipality.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Freehold Township that regularly scheduled meetings of the Board will be held on the third Tuesday of each month commencing at 7:30 p.m. at the Fire District Headquarters Firehouse, Schanck and Stillwells Corner Road, Freehold Twp., New Jersey.

**BE IT FURTHER RESOLVED** that the regular monthly meetings of the Board are hereby scheduled for the following dates: April 19, May 17, June 21, July 19, August 16, September 20, October 18, November 15, December 20, January 17, February 21, and March 20, 2012, which meeting shall serve as the annual reorganization meeting of the Board.

**BE IT FURTHER RESOLVED** that certified true copies of this Resolution be posted on the official bulletin board of the Fire District, forwarded to the official newspapers designated by the Board and forwarded to the municipal clerk for posting as required by law.

Moved by: *C. Buscaglia*

Seconded by: *Keim*

Roll Call Vote:

Ayes: *5*

Nays: *0*

Absent: *0*

Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Freehold Township on the *15<sup>th</sup>* day of *March*, 2011.

*Roger Keim*, Clerk

3/15/11

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 FREEHOLD TOWNSHIP DESIGNATING  
OFFICIAL NEWSPAPERS FOR 2011**

**WHEREAS;** N.J.S.A. 10:4-8 requires political subdivisions of the State of New Jersey to annually designate at least two legally recognized newspapers to receive notice of its schedule of meetings; and

**WHEREAS;** N.J.S.A. 40A:14-70 requires Boards of Fire Commissioners to publish notices of their annual elections, budget referenda, bond referenda, public hearings and other periodic events; and

**WHEREAS;** To be eligible for such designation, the newspaper must have general circulation within the municipality and must have the greatest likelihood of informing the public within the area of the public agencies jurisdiction of its meetings; and

**WHEREAS;** The Asbury Park Press and the News Transcript are legally recognized newspapers having general circulation within Freehold Township and are the two publications most likely to inform the citizens of pending Board meetings and actions.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Freehold Township that the Asbury Park Press and the News Transcript be and the same are hereby designated to be the official newspapers of the Board of Fire Commissioners for the year 2011.

**BE IT FURTHER RESOLVED** that the Clerk of the Board be and the same is hereby directed to publish all required notices in the newspapers specified herein for the year 2011.

Moved by: *C. Buscaglia*

Seconded by: *Kuni*

Roll Call Vote:

Ayes: *5*

Nays: *0*

Absent: *0*

Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Freehold Township on the 15<sup>th</sup> day of March, 2011.

*Roger Kuni*, Clerk

3/15/11

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF  
FIRE DISTRICT NO.1 FREEHOLD TOWNSHIP DESIGNATING  
OFFICIAL DEPOSITORIES OF FIRE DISTRICT FUNDS FOR 2011**

**WHEREAS;** the Fire District is a "Governmental Unit" as that term is defined in N.J.S.A. 17:9-41 which receives and has custody of public funds raised through taxation for the purposes set forth in N.J.S.A. 40A:14-70 et. seq. ; and

**WHEREAS;** N.J.S.A. 40A: 5-14. (1) requires local governmental units to annually designate a public depository or depositories, which are defined in N.J.S.A. 17:9-41 as: " a State or federally chartered bank, savings bank or an association located in this State or a state or federally chartered bank, savings bank or an association located in another state with a branch office in the State, the deposits of which are insured by the Federal Deposit Insurance Corporation and which receives or holds public funds on deposit;" and

**WHEREAS;** the Board has determined that ~~Wachovia Bank~~<sup>Wells Fargo</sup>, Freehold Savings and Loan Association , Sun National Bank and New Jersey Community Bank are qualified depositories that are eligible to receive and hold public funds on deposit as permitted by the above referenced statutes; and

**WHEREAS;** it is the opinion of the Board that designating the above identified financial institutions as the official depositories of fire district funds is convenient, necessary and desirable for the business purposes of the Board.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Freehold Township that Wachovia Bank, Freehold Savings and Loan Association, Sun National Bank and New Jersey Community Bank be and the same are hereby designated as the official depositories of District funds for 2011.

**BE IT FURTHER RESOLVED** that the Chairman, Clerk and Treasurer of the Board be and the same are hereby authorized to execute any and all documents necessary to effectuate the purposes of this Resolution and to make deposits into, transfer, open and close such accounts as may be necessary for the orderly conduct of the Board's financial affairs.

**BE IT FURTHER RESOLVED** that any and all checks or drafts issued on an account held by or in the name of the Board of Fire Commissioners of this Fire District shall require execution by at least three (3) of the duly elected and serving Fire Commissioners.

Moved by: C. Buscaglia

Seconded by: Keim

Roll Call Vote:

Ayes: 5

Nays: 0

Absent: 0

Abstain: 0

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Freehold Township on the 15<sup>th</sup> day of March, 2011;

[Signature], Clerk

3/15/11

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 FREEHOLD TOWNSHIP APPOINTING  
DONNA PUJAT BOARD SECRETARY FOR 2011**

**WHEREAS;** The Board of Fire Commissioners of Fire District No.1 Freehold Township manages an annual budget of over one million dollars and is responsible for the provision of fire protection and suppression services, and the management of the financial and business affairs of the District; and

**WHEREAS;** It is the considered opinion of the Board of Fire Commissioners that the services of a secretary to the Board are necessary and required, said services to include the transcription and preparation of minutes, attendance at public meetings scheduled by the Board, preparation of correspondence and sundry other duties that arise during the course of a year; and

**WHEREAS;** Donna Pujat has demonstrated the capacity to perform the duties required of a secretary serving the Board of Fire Commissioners of Fire District No.1 Freehold Township.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 that Donna Pujat be and the same is hereby appointed to serve as secretary to the Board of Fire Commissioners of Freehold Township Fire District No.1 for the year 2011.

**BE IT FURTHER RESOLVED** that a certified true copy of this Resolution be provided to Donna Pujat by the Clerk of the Board.

Moved by: P. Buscaglia                      Seconded by: Stony

Roll Call Vote:

Ayes: 5                      Nays: 0                      Absent: 0                      Abstain: 0

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.1 Freehold Township on the 15<sup>th</sup> day of March, 2011.

Roger Keim, Clerk



3/15/11

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 FREEHOLD TOWNSHIP APPOINTING  
JOSEPH D. YOUSOUF, ESQ. BOARD ATTORNEY FOR 2011**

**WHEREAS;** The Board of Fire Commissioners is authorized by law to engage the services of an attorney to provide such legal services as may be required by the Board during the course of a year; and

**WHEREAS;** N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertising for bids and bidding therefor if the contract is for "Professional services"; and

**WHEREAS;** N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

**WHEREAS;** Joseph D. Youssouf is an attorney admitted to practice of law in the State of New Jersey.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Freehold Township that a contract for professional services be and the same is hereby awarded to Joseph D. Youssouf Esq. for the year 2011.

**BE IT FURTHER RESOLVED** that a notice of professional contract award be published in the official newspaper of the District as required by N.J.S.A. 40A:11-5 (1)(a)(i).

Moved by: R. Buscaglia

Seconded by: Keim

Roll Call Vote:

Ayes: 5

Nays: 0

Absent: 0

Abstain: 0

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Freehold Township on the 15<sup>th</sup> day of March, 2011.

Robert Keim, Clerk