

Board of Fire Commissioners

Fire District No. 1

Freehold, NJ 07728

Regular Meeting

March 16, 2010

The regular meeting of the Board of Fire Commissioners was called to order at 7:36pm by Chairman Thomas Caruso. The notice was read. Flag Salute was lead by the Chief. Roll call was taken. Larry Story, Robert Buscaglia, Charles Buscaglia, Roger Keim and Thomas Caruso were present. Also in attendance was; Joseph Youssouf, Donna Pujat, Chief Luongo, President AJ Story and other members of the fire company.

The notice was read.

The regular order of business was suspended for the swearing in of re-elected Board member - Thomas Caruso. At this time, reorganization of the Board was held. A motion was made by Mr. Story and seconded by Mr. Keim to have all positions/officers of the Board remain as the previous year:

Chairman - Thomas Caruso

Vice Chairman - Robert Buscaglia

Treasurer - Charles Buscaglia

Secretary - Larry Story

Clerk - Roger Keim

All in agreement with vote.

The reorganization continued with resolutions as follows:

Meeting Dates, Official Auditor, Official Newspaper, Official Bank Depositories and Attorney for the Board. All approved by vote.

At 7:41pm a motion was made by Mr. Caruso and seconded by Mr. Keim to enter into Executive Session.

Returned to regular meeting at 8:02pm (minutes to be prepared by Board Attorney)

Discussion was held on the Official Election results of the Board provided by Clerk Roger Keim.

T. Caruso 38 votes

Budget - 37 yet votes

9 no votes

7 Absentee ballots

Referendum question

Yes 37 votes

No 9 votes

Legal - The approved Bond referendum was discussed.

A motion was made by Mr. Story and seconded by R. Buscaglia to approve the minutes of the February meeting as prepared. A roll call vote was taken, all votes in the affirmative.

Correspondence: Mr. C. Buscaglia reported that a certificate of insurance was obtained for the firefighters competition.

Mr. Caruso reported that he received an email from a resident- Zigfreed Bette who stated that during the storm, he dialed 911 and within 2 minutes a firetruck was in front of his house. Mr. Caruso further reported that he sent an email to Thomas Antus - Twp Administrator regarding the outstanding job done by Station 16-1 during the recent damaging storm. He received a reply from Mr. Antus stating that he had never been so proud and complimented the Chief and his Officers as well as the members on a job well done. Mr. R. Buscaglia also added that it was a job well done by all.

Treasurers Report: The report was read into record. A motion was made by Mr. R. Buscaglia and seconded by Mr. Story to approve the report as presented. A vote was taken, all presented voted in the affirmative.

A motion was made by Mr. C. Buscaglia to pay the bills in the total of \$143,829.64 and to and to transfer \$144,000 from money market into the checking account, with large items to be payment of contract to Fire Company and LOSAP, the motion was seconded by R. Buscaglia. A roll call vote was

taken, all present voted in the affirmative. R. Buscaglia asked if LOSAP could be paid in payments. Discussion followed.

Insurance: AJ Story reported that he had not yet received reimbursement for his prescription. Donna reported that she had received a call from Marybeth of H&M indicating all claims had been closed, but she will contact Marybeth regarding the outstanding bill. Also, R. Buscaglia reported that he had attempted to contact the adjuster who wanted to look at the truck, but received no return call. Donna will also check this with H&M.

Building: Mr. Caruso reported that there has been some soffit damages as result of the storm.

Mr. R. Buscaglia reported that the generator at Smithburg is to be repaired this week, and fuel will be ordered for all three units.

President Story questioned to door access, which is being worked on as per R. Buscaglia.

Chief Luongo asked that while the board is working on re-lamping in the front, if light bulbs could be replaced meanwhile, since it is very dark.

Mr. Story asked the President about water damage in the kitchen at Smithburg. The President didn't know anything about it, but will get together with Billy Buscaglia regarding the damage and what needs to be done. Discussion was about a possible roof leak which must be checked.

Also at the Georgia Road station, there was a lead near to exhaust fan unit.

Chiefs Report: Chief Luongo read into record, the February report.

The Chief thanked the Board for their support during the storm on Saturday & Sunday, March 13 & 14th. Calls began on Saturday at 1am and did not stop until Sunday at 11pm. During that time, the Fire Company answered 107 calls. The Chief stated that he could not praise the members enough, they knew what had to be done and worked well.

A meeting was held on the computers. Another meeting will be scheduled with Firehouse regarding their software.

16-1-85 was received, and used during the storm and worked out well.

The Halmatro tools are in service and a lot of training is being scheduled.

The Chief will purchase blades and water connections for the Stanley Tools which should be \$200 +/-

R. Buscaglia reported that the chassis is "on line" at JB Hunt and he thinks will most likely be in Harrisburg. Discussion followed regarding equipment and radios for the unit, which all have been either ordered or received.

Presidents Report: President AJ Story asked about placing fundraising into in the sign in front of district. Roger Keim is in charge of the sign but believes the previous president had a key. AJ will check.

Old Business: C. Buscaglia suggested having the remainder of the trees cleared off the access road at Georgia Road station. Discussion followed. A motion was made by C. Buscaglia and seconded by R. Buscaglia to have the remainder of the trees cleared from the access road at Georgia Road station not to exceed \$1,500. A roll call vote was taken, all votes in the affirmative.

Access Health had been in touch with Mr. Caruso. Tentative dates for physicals have been scheduled for April 28 & 29 from 5:30-9:30 with up to 50 firefighters being processed. Mr. Caruso will provide a sign up sheet when available.

New Business: C. Buscaglia reported that several of the pre-emption units are not working correctly. He will contact the appropriate party. Discussion followed regarding have additional intersections done. Discussion followed; those intersections being; the Mall Entrances, Wemrock & 33, Georgia Road, Jackson Mills & Elton Adelpia and Raintree. Discussion was also held on a push button for the firehouse and concerns regarding the timing. The Chief and C. Buscaglia will explore the urgency of each intersection.

A motion was made by C. Buscaglia and seconded by Mr. Caruso to have additional pre-emption units installed for additional intersections up to \$24,000 and will be change order #1 of the contract. A roll call vote was taken, all votes in the affirmative.

Audience: None

Being no further business, a motion was made by C. Buscaglia and seconded Mr. R. Buscaglia by to adjourn the meeting at 8:54pm. Respectfully submitted;


Larry Story, Secretary

LS/dlp

3/16/10

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FREEHOLD TOWNSHIP FIRE DISTRICT NO.1 APPROVING
CHANGE ORDER NO.1 TO THE CONTRACT AWARDED TO
SIGNAL CONTROL PRODUCTS, INC. FOR THE INSTALLATION
OF A RADIO CONTROLLED GPS BASED TRAFFIC SIGNAL
CONTROL SYSTEM**

WHEREAS; The Board of Fire Commissioners heretofore awarded a contract to Signal Control Products, Inc. for the installation of a radio controlled GPS based traffic signal control system at a total price not to exceed **\$122,100.00**; and

WHEREAS; Subsequent to the award of the contract, the Board of Fire Commissioners has received a request to authorize Change Order No.1 to said contract for the purpose of installing said system at additional traffic intersections within the fire district; and

WHEREAS; The proposed change orders will increase the total value of the contract by twenty percent (20%) of the original contract value; and

WHEREAS; It is the considered opinion of the Board that the proposed change order is necessary, desirable and in the public interest.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.1 Freehold Township that Change Order No.1 to the contract awarded to the contract awarded to Signal Control Products, Inc. for the manufacture and installation of GPS based traffic signal control systems is hereby approved and authorized.

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to Signal Control Products, Inc. by the Clerk of the Board.

Moved by: Charles Buscaglia Seconded by: Robert Buscaglia

Roll Call Vote:

Ayes 4 Nays 0 Absent 1 Abstain 0

Certified to be a true copy of a Resolution adopted on the 20th day of April, 2010 by the Board of Fire Commissioners Fire District No.1 Freehold Township.

Robert Buscaglia, Clerk

3/16/10

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.1 FREEHOLD TOWNSHIP SCHEDULING
MEETING DATES FOR 2010**

WHEREAS; The Board of Fire Commissioners, as a political subdivision of the State of New Jersey, is required by N.J.S.A. 10:4-18 to publish and post a schedule of its meetings to be held during the succeeding year specifying therein the location of each meeting, its date and time; and

WHEREAS; The Board is also required to mail a schedule of its meeting dates to the official newspapers designated by the Board and to provide a copy of the meeting dates to the municipal clerk for posting on the official bulletin board of the municipality.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.1 Freehold Township that regularly scheduled meetings of the Board will be held on the third Tuesday of each month commencing at 7:30 p.m. at the Fire District Headquarters Firehouse, Schanck and Stillwells Corner Road, Freehold Twp., New Jersey.

BE IT FURTHER RESOLVED that the regular monthly meetings of the Board are hereby scheduled for the following dates: April 20, May 18, June 15, July 20, August 17, September 21, October 19, November 16, December 21, January 18, February 15, and March 15, 2011, which meeting shall serve as the annual reorganization meeting of the Board.

BE IT FURTHER RESOLVED that certified true copies of this Resolution be posted on the official bulletin board of the Fire District, forwarded to the official newspapers designated by the Board and forwarded to the municipal clerk for posting as required by law.

Moved by: *R. Buscaglia*

Seconded by: *C. Buscaglia*

Roll Call Vote:

Ayes: *5*

Nays: *0*

Absent: *0*

Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Freehold Township on the *16th* day of *March*, 2010.

Roger Jean, Clerk

3/16/10

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF
FIRE DISTRICT NO.1 FREEHOLD TOWNSHIP DESIGNATING
OFFICIAL DEPOSITORIES OF FIRE DISTRICT FUNDS FOR 2010**

WHEREAS; the Fire District is a "Governmental Unit" as that term is defined in N.J.S.A. 17:9-41 which receives and has custody of public funds raised through taxation for the purposes set forth in N.J.S.A. 40A:14-70 et. seq. ; and

WHEREAS; N.J.S.A. 40A: 5-14. (1) requires local governmental units to annually designate a public depository or depositories, which are defined in N.J.S.A. 17:9-41 as: " a State or federally chartered bank, savings bank or an association located in this State or a state or federally chartered bank, savings bank or an association located in another state with a branch office in the State, the deposits of which are insured by the Federal Deposit Insurance Corporation and which receives or holds public funds on deposit; " and

WHEREAS; the Board has determined that Wachovia Bank, Freehold Savings and Loan Association , Sun National Bank and New Jersey Community Bank are qualified depositories that are eligible to receive and hold public funds on deposit as permitted by the above referenced statutes; and

WHEREAS; it is the opinion of the Board that designating the above identified financial institutions as the official depositories of fire district funds is convenient, necessary and desirable for the business purposes of the Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.1 Freehold Township that Wachovia Bank, Freehold Savings and Loan Association, Sun National Bank and New Jersey Community Bank be and the same are hereby designated as the official depositories of District funds for 2010.

BE IT FURTHER RESOLVED that the Chairman, Clerk and Treasurer of the Board be and the same are hereby authorized to execute any and all documents necessary to effectuate the purposes of this Resolution and to make deposits into, transfer, open and close such accounts as may be necessary for the orderly conduct of the Board's financial affairs.

BE IT FURTHER RESOLVED that any and all checks or drafts issued on an account held by or in the name of the Board of Fire Commissioners of this Fire District shall require execution by at least three (3) of the duly elected and serving Fire Commissioners.

Moved by: C. Buscaglia

Seconded by: L. Story

Roll Call Vote:

Ayes: ~~0~~ 5

Nays: 0

Absent: 0

Abstain: 0

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Freehold Township on the 16th day of March, 2010.

Raymond, Clerk

3/16/10

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.1 FREEHOLD TOWNSHIP DESIGNATING
OFFICIAL NEWSPAPERS FOR 2010**

WHEREAS; N.J.S.A. 10:4-8 requires political subdivisions of the State of New Jersey to annually designate at least two legally recognized newspapers to receive notice of its schedule of meetings; and

WHEREAS; N.J.S.A. 40A:14-70 requires Boards of Fire Commissioners to publish notices of their annual elections, budget referenda, bond referenda, public hearings and other periodic events; and

WHEREAS; To be eligible for such designation, the newspaper must have general circulation within the municipality and must have the greatest likelihood of informing the public within the area of the public agencies jurisdiction of its meetings; and

WHEREAS; The Asbury Park Press and the News Transcript are legally recognized newspapers having general circulation within Freehold Township and are the two publications most likely to inform the citizens of pending Board meetings and actions.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.1 Freehold Township that the Asbury Park Press and the News Transcript be and the same are hereby designated to be the official newspapers of the Board of Fire Commissioners for the year 2010.

BE IT FURTHER RESOLVED that the Clerk of the Board be and the same is hereby directed to publish all required notices in the newspapers specified herein for the year 2009.

Moved by: L. Story

Seconded by: R. Buscaglia

Roll Call Vote:

Ayes: 5

Nays: 0

Absent: 0

Abstain: 0

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Freehold Township on the 16th day of March, 2010.

Roger Klein, Clerk

3/16/10

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.1 FREEHOLD TOWNSHIP APPOINTING
WILLIAM ANTONIDES DISTRICT AUDITOR FOR 2010**

WHEREAS; the Board of Fire Commissioners is required by law to have an annual report on audit of its financial books and records prepared by a certified public accountant or registered municipal auditor; and

WHEREAS; William Antonides is a certified public accountant and registered municipal auditor licensed to practice in the State of New Jersey and is legally qualified to perform the audit report required by the laws of the State of New Jersey; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) provides that a contract or agreement for professional services may be made, negotiated and awarded without public bidding or receipt of bids if the services to be provided will be provided by a member of a duly recognized and licensed profession of the State of New Jersey; and

WHEREAS; adequate monies have heretofore been appropriated in the current or previously approved budget of the fire district to fund the contract for professional services to be awarded hereby.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.1 Freehold Township that William Antonides C.P.A. be, and the same, is hereby appointed auditor for the year 2010.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the district and that a certified true copy of this Resolution be forwarded to the auditor by the Clerk of the Board.

Moved by: C. Buscaglia

Seconded by: P. Buscaglia

Roll Call Vote:

Ayes: 5

Nays: 0

Absent: 0

Abstain: 0

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Freehold Township on the 16th day of March, 2010.

Roger Klem, Clerk

3/16/10

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.1 FREEHOLD TOWNSHIP APPOINTING
JOSEPH D. YOUSSEUF, ESQ. BOARD ATTORNEY FOR 2010**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services of an attorney to provide such legal services as may be required by the Board during the course of a year; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertising for bids and bidding therefor if the contract is for "Professional services"; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; Joseph D. Youssouf is an attorney admitted to practice of law in the State of New Jersey.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.1 Freehold Township that a contract for professional services be and the same is hereby awarded to Joseph D. Youssouf Esq. for the year 2010.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the District as required by N.J.S.A. 40A:11-5 (1)(a)(i).

Moved by: R. Buscaglia

Seconded by: L. Stouy

Roll Call Vote:

Ayes: 5

Nays: 0

Absent: 0

Abstain: 0

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Freehold Township on the 16th day of March, 2010.

Roger Klemm, Clerk