

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO 1
FREEHOLD TOWNSHIP, NJ

Regular Meeting

October 19, 2010

The regular meeting of the Board of Fire Commissioners was called to order at 7:30pm by Chairman Thomas Caruso.

Notice was read, the flag salute was lead by the Chief and roll call was taken; Mr. Story, R. Buscaglia, Mr. Keim, C. Buscaglia, Mr. Caruso were all present. Also in attendance was Joseph Youssouf, Asst Chief Spicuzza, Donna Pujat and other members of the Fire Company.

A motion was made by Mr. Story and seconded by Mr. Keim to approve the minutes of the September meeting as prepared with two corrections and a deletion. Corrections being: Treasurers report, amount of bills was incorrect, actual bill list was \$85,324.25, the minutes incorrectly reported as \$5,324.25. Also, in legal report, the Board Election is the 3rd Saturday, being February 19th, the minutes incorrectly reported February 3rd. The last was in Chiefs report. Wayne Prochnow reported that the hose testing last year was \$19,000. No one was sure if that was the correct price noted, so this will be omitted from the minutes.

With these corrections, a roll call vote was taken, all votes in the affirmative, Mr. R. Buscaglia abstained.

Correspondence: As result of the recent OSHA inspection, a Notice and Order to Comply Notice was received. Discussion followed regarding the various compliances.

Mr. C. Buscaglia thanked Asst Chief Spicuzza for working with the inspector. He further indicated that Dan spend a lot of time with him and did an excellent job in being certain he had what he needed.

Treasurers Report: Mr. C. Buscaglia read the report into record. A motion was made by Mr. R. Buscaglia and seconded by Mr. Story, to approve the report as presented. All present, voted in the affirmative to approve. A motion was made by Mr. C. Buscaglia to pay the bills in the total of \$19,097 and to transfer \$19,000 from Money Market into checking. The motion was seconded by Mr. R. Buscaglia. A roll call vote was taken, all present voted in the affirmative.

Insurance: Mr. C. Buscaglia reported that a letter was received regarding Ed Burke Sr. who will begin collecting his LOSAP in 2011.

Discussion was held on the OSHA requirements regarding medical claims. All reports of injury minor or not, must seek medical attention in some manner. Discussion followed.

Building: Mr. R. Buscaglia reported that salt is ordered and should be delivered soon.

Parking lot lights at Georgia Road Station were discussed.

Mr. R. Buscaglia reported that he will be scheduling service on the three generators. He wanted this done prior to the arrival of cold weather.

Mr. C. Buscaglia reported that as much as an inconvenience to OSHA inspection was, it is a good "eye opener". Mr. Story added info regarding the chemicals being stored. He requested that only one brand of glass cleaner be purchased. He indicated that currently there are five different brands/kinds. Some being very difficult to get a sheet on.

Legal: Mr. Youssouf reported that the introduction of the budget must be done in December. Discussion followed regarding time schedules regarding the budget.

A resolution was presented for the Boards Civil rights policy regarding anti harassment. Discussion followed regarding the training required with this type of policy. It was mentioned that Freehold Twp. Provides annual training through seminar and a video. Donna will check with Twp HR for permission to use their video for training. Also, it was noted that the Board can accept verification from the Township, that members/employees of the Fire Company did receive annual training with the Twp.

Discussion was held regarding the zero tolerance police regarding drug testing. Discussion followed – Mr. Caruso indicated that he thinks that the testing should be paid by the Board. After some discussion it was decided that Mr. Youssouf would make some changes to the policy in that, when someone is requested to have testing, they do so within 48 hours of being requested, failure to do so within 48 hours or a positive test result will result in immediate suspension. It will be left to the three Chiefs to determine probable cause. Mr. Youssouf will work on the wording.

Chiefs Report: Asst Chief Dan Spicuzza read into record the Chiefs reports from September.

Chief Spicuzza stated that Chief Luongo was unable to attend, and he was reading his report. Chief's budget is being worked on.

OSHA requirements are being worked on and will be ready prior to the re-visit on November 10th. Chief Luongo indicated that the Board needed to provide a floor plan, which is being done.

Five members will be attending a Training class on the rescue jacks in Lincoln Park, NJ. They were required to sign a waiver, and the Chief just wanted the Board to be aware of that.

Discussion was held regarding 16-1-90

Discussion was held regarding a budget workshop. It was decided to hold a meeting on Tuesday, November 2, 2010 at 7:00pm and the Chief should be ready for that.

Chief Prochnow arrived at the meeting.

President's Report: None

Old Business: None

New Business: None

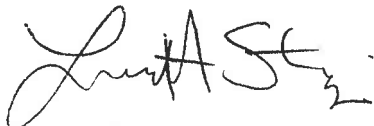
Audience participation: None

At 8:34pm a motion was made by C. Buscaglia and seconded by Mr. Story to enter into executive session for discussion on personnel. A roll call vote was taken, all votes in the affirmative. Asst. Chief Wayne Prochnow was asked to attend.

At 8:59pm regular session was resumed.

Being no further business, a motion was made by Mr. R. Buscaglia and seconded by Mr. Story to close the regular meeting at 9:00pm A roll call vote was taken, all votes in the affirmative.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Larry Story". The signature is written in a cursive, flowing style.

Larry Story, Secretary

A motion was made by Mr. Story and seconded by Mr. R. Buscaglia to enter into Executive Session at 8:22pm

In attendance were: Mr. Story, Mr. R. Buscaglia, Mr. Keim, Mr. C. Buscaglia, Mr. Youssouf, Chief Luongo, President AJ Story.

Chief Luongo reported that Steve Lengel had never gone for drug testing to the Chiefs knowledge. It was added that he also never showed back up at the firehouse, and no one has heard from him. Discussion followed regarding sending him a letter. It was decided that Mr. Youssouf should send the letter in order to ensure the proper terms being used.

Chief Luongo further reported on another member who admitted to having a drug problem, went to rehab and is doing well. Joe Nero is currently on sick leave and living in a rehab house for treatment. Once that member comes back, he will need to provide documentation/clearance that he is clean and then given a copy of the policy.

Discussion was held on the Ladies Auxiliary also taking the test. No decision made.

It was further discussed that the Board should pay for the initial physical and drug test prior to acceptance of an application. President Story requested that this be talked over in conjunction with the Fire Company and procedures for the new members.

Mr. R. Buscaglia requested that President Story work with him to set up an Executive Session meeting with the Fire Company Executive Board and the Commissioners to set up the procedures to be used.

Discussion held regarding a summons received for an EZ pass violation. 16-1-66 went through a toll in Delaware but the EZ pass did not register. A violation was sent but never paid. The amount due is now \$54. Discussion followed, it was agreed that the Board would pay the violation.

Being no further business a motion was made by Mr. Story and seconded by Mr. Keim to close the Executive session at 8:52pm.

Respectfully submitted:

Larry Story, Secretary