

Board of Fire Commissioners

Fire District No. 1

Freehold, NJ 07728

Regular Meeting

January 19, 2010

The regular meeting of the Board of Fire Commissioners was called to order at 7:30pm by Chairman Thomas Caruso. The notice was read. Flag Salute was lead by the Chief. Roll call was taken. Robert Buscaglia, Charles Buscaglia, Roger Keim and Thomas Caruso were present. Larry Story was absent. Also in attendance was; Joseph Youssouf, Donna Pujat, Chief Luongo, President AJ Story and other members of the fire company.

The regular order of business was suspended for the Public Hearing of the 2010 Fire District Budget. The budget was introduced in the total of \$1,192,287 with \$895,300 to be raised by taxation.

Mr. Youssouf indicated that the Public Hearing was opened to the audience. With no comments from the audience, and no questions from the Board, a motion was made by R. Buscaglia and seconded by C. Buscaglia to authorize a resolution authorizing and adopting the budget. A roll call vote was taken, all present voted in the affirmative.

Another motion was made by R. Buscaglia and seconded by Mr. Keim to authorize a temporary budget of 14% of the previous year operating budget. A roll call vote was taken, all present voted in the affirmative.

A motion was made by R. Buscaglia and seconded by Mr. Keim to approve a resolution authorizing the advertisement of the Board Election to be held February 20th, 2010 from 2pm - 9pm. Pole workers and voting machines are being handled.

At this time, the regular order of business was resumed.

Mr. Caruso congratulated the new officers and thanked the outgoing Chief. He further commented that he heard the installation dinner was excellent and he wished the new Chief luck and that he was looking forward to a successful and safe year.

Minutes will be tabled until next month.

Correspondence: Interlocal agreement for gasoline was received from the Township. A motion was made by C. Buscaglia and seconded by R. Buscaglia to approve and sign the agreement as prepared. A roll call vote was taken, all present voted in the affirmative.

A service agreement was received from Holmatro Tools. A motion was made by C. Buscaglia and seconded by R. Buscaglia to sign the agreement in the amount of \$1,120 per year. A roll call vote was taken, all present voted in the affirmative.

A service agreement was received from 3B Networks for the computer system. This agreement was in the amount of \$1,600 per year. A motion was made by C. Buscaglia and seconded by R. Buscaglia to sign the agreement as presented. A roll call vote was taken, all present voted in the affirmative.

Treasurers Report: The report was read into record. A motion was made by Mr. Keim and seconded by R. Buscaglia to approve the report as presented. A vote was taken, all present voted in the affirmative.

A motion was made by Mr. C. Buscaglia to pay the bills in the total of \$87,397.48 and to and to transfer \$87,000 from money market into the checking account, the motion was seconded by R. Buscaglia. The bill list includes \$45,965 for Insurance premium payment. A roll call vote was taken, all present voted in the affirmative.

Insurance: Donna will contact Holmes & McDowell regarding AJ Story's claim.

Building: R. Buscaglia reported that the heat in the meeting room has been repaired. The TV in the computer room is to be repaired. Norman Electric is ~~scheduled~~ to install motion sensors and new lighting.

GIVE PRICE
The generator is pending. R. Buscaglia requested that during a work detail, the Chief have someone check the salt in the water system at the Georgia Road Station. Water filters have been ordered.

Legal: Mr. Youssouf indicated that all business had been addressed during the budget portion of the meeting.

Chiefs Report: Chief Luongo read into record, the December report.

Mr. Caruso stated that he had heard numerous compliments regarding the Santa Run.

The Chief further reported on the following;

Chief Luongo reported that each line officer will handle a different area of business for the Chief, those being training, trucks, radios and gear.

Chief Luongo requested that if anyone on the Board has a problem with a member, or hears of a problem, to speak to the Chief directly and he will handle the situation.

A meeting was held with P&L regarding mounting of tools, but no quote has yet been received.

The pre-emption system is working great during testing. Training for the members will be held on the 28th.

The Chief indicated that he is only purchasing what he has to, and fuel will be needed for the tools.

Chief Luongo stated that the Board members are more than welcome to attend the drills to see the tools being used. He added that he is looking forward to a great year and the cooperation of the Board.

Presidents Report: Incoming President AJ Story reported that he had nothing yet for the Board. He also thanked those who attended the dinner.

Old Business: Discussion was held on background checks for new members. Discussion was held regarding two companies found on-line who perform background checks. R. Buscaglia will explore using vouchers for this service.

New Business: None

Audience: None

Being no further business, a motion was made by Mr. Caruso and seconded Mr. R. Buscaglia by to adjourn the meeting and enter into an Executive Session meeting. A roll call vote was taken, all votes in the affirmative. Meeting was closed at 8:05pm

Respectfully submitted;

~~Larry Story, Secretary~~
Roger Keim, Clerk.
LS/dlp

1/19/10

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
OF FIRE DISTRICT NO.1 TOWNSHIP OF FREEHOLD
ADOPTING A TEMPORARY BUDGET FOR THE YEAR 2010.**

WHEREAS; the Board of Fire Commissioners has introduced and approved its proposed budget for the year 2010 and has submitted same to the State of New Jersey, Department of Community Affairs, Division of Local Government Services for review and approval as required by administrative regulations; and

WHEREAS; it is necessary and appropriate for the Board of Fire Commissioners to appropriate and expend funds to meet various contractual obligations including the payment of insurance bills, public utilities charges and professional fees while awaiting voter approval of the 2010 budget; and

WHEREAS; N.J.S.A. 40A:14-78.17 permits fire districts to adopt a resolution creating a temporary budget to make appropriations to provide for the payment of such bills and expenses for the period between the beginning of the fiscal year and the adoption of the new budget; and

WHEREAS; the total appropriations so made shall not exceed 14% of the total appropriations made for all purposes in the budget for the preceding fiscal year excluding appropriations made for interest and debt redemption charges and capital improvements; and

WHEREAS; 14% of the District's prior year's budget, excluding the prohibited appropriations, is \$ 137,138.00.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.1 Freehold Township that a temporary operating budget in the amount of \$ 137,138.00 be, and the same is hereby adopted to fund Board expenses for the period commencing January 1 through March 1, 2010.

Moved by: *Robert Buscaglia*

Seconded by: *Roger Heim*

Roll Call Vote:

Ayes: 4

Nays: 0

Absent: 1

Abstain 0

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.1 Freehold Township on the 19th day of January, 2010.

Roger Heim, Clerk

1/19/10

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.1 FREEHOLD TOWNSHIP AWARDING
A CONTRACT FOR PROFESSIONAL SERVICES TO ACCESS
HEALTH SYSTEMS**

WHEREAS; On September 21, 1998 the State of New Jersey adopted NFPA Standard 1582 entitled, " Medical Requirements for Fire Fighters" which standard incorporates Public Employees Occupational Safety and Health Respiratory Protection Standard (29 CFR 1910.134); and

WHEREAS; The above referenced regulations require that all firefighters who utilize Self Contained Breathing Apparatus during the performance of their duties must be periodically tested to insure that they can safely utilize SCBA equipment; and

WHEREAS; Compliance with the above referenced standards is mandatory and public employers who fail to comply with the standards may be subject to substantial fines and penalties; and

WHEREAS; The Board solicited proposals from health care providers who are qualified and capable of providing the required examinations and who can maintain the records required by said regulations for the mandated period of time; and

WHEREAS; Access Health Systems submitted a proposal for the provision of physical evaluations required by the above referenced regulations; and

WHEREAS; The services to be provided are professional services and will be rendered by members of a legally recognized and regulated profession of the State of New Jersey; and

WHEREAS; A contract for professional services may be awarded without benefit of public advertisement and solicitation of competitive bids in accordance with the provisions of the Local Public Contracts Law; and

WHEREAS; Adequate funds exist in the current or previously adopted budget of the Board of Fire Commissioners to fund this proposed contract award.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.1 Freehold Township that a contract for the provision of physical examinations be, and the same is hereby awarded to Access Health Systems

622 Georges Road Suite #202 North Brunswick , N.J. 08902.

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to Access Health Systems by the Clerk of the Board and that a notice of professional contract award be published in the official newspaper of the Board of Fire Commissioners.

Moved by: *R. Buscaglia*

Seconded by: *L. STORY*

Roll Call Vote:

Ayes: *5* Nays: *0* Absent: *0* Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Freehold Township on the *16* day of *FEB.*, 2010.


_____, Clerk

1/19/10

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO.1 FREEHOLD TOWNSHIP AUTHORIZING A BOND REFERENDUM FOR THE PURCHASE OF A LIGHT RESCUE FIRE APPARATUS.

WHEREAS; N.J.S.A. 40A:14-85 authorizes a Board of Fire Commissioners to purchase fire engines, apparatus and other appliances used for the extinguishment of fire with the money to be raised by a bond issue; and

WHEREAS; The Chief and Line Officers of the Freehold Township Volunteer Fire Company No.1 have requested the Board purchase a new Light Rescue Emergency Motor Vehicle; and

WHEREAS; A primary responsibility of the Board is to manage the financial affairs of the district so as to insure that the volunteer firefighters that protect our community are equipped with the safest and most efficient equipment available; and

WHEREAS; The Board has been advised by the Chief and Line Officers of the Freehold Township Independent Volunteer Fire Company that the total estimated costs of a new Light Rescue Emergency vehicle will not exceed **ONE HUNDRED FIVE THOUSAND DOLLARS (\$105,000.00)**; and

WHEREAS; N.J.S.A. 40A: 14-85 provides a resolution authorizing the acquisition of equipment and the issuance of bonds or bonds or notes shall be inoperative unless and until it shall have been submitted to and approved by the legal voters of the district at the annual election held for the election of commissioners and appropriation of money for fire extinguishing purposes; and

WHEREAS; It is the considered opinion of the Board that the proposed purchase of a new Light Rescue Emergency vehicle is necessary, desirable, and in the public interest.

NOW, THEREFORE, BE IT HERBY RESOLVED by the board of Fire Commissioners of the Fire District No.1 Freehold Township that bonds or notes of the District in an amount not to exceed **ONE HUNDRED FIVE THOUSAND DOLLARS (\$105,000.00)** be issued for the purpose of funding the purchase of a Light Rescue Emergency Vehicle.

BE IT FURTHER RESOLVED, that this resolution shall be inoperative unless and until it has been submitted to and approved by the legal voters of the Fire District at the annual election and budget referendum which is scheduled for the February 20, 2010.

SHARED SERVICES AGREEMENT
FOR REFUELING OF FIRE EQUIPMENT

THIS AGREEMENT, effective January 1, 2010 and expiring December 31, 2012, is between FREEHOLD TOWNSHIP BOARD OF FIRE COMMISSIONERS-DISTRICT 1 (hereinafter "Board") and TOWNSHIP OF FREEHOLD, a municipal corporation of the State of New Jersey, located in the County of Monmouth, 1 Municipal Plaza, Freehold, NJ 07728 (hereinafter "Township").

WHEREAS, the Township maintains equipment for the refueling of Township vehicles at the Township Public Works Garage on Jackson Mill Road (hereinafter "refueling station"); and,

WHEREAS, the Township is desirous to continue cooperating with the Board in allowing its vehicles used for fire fighting purposes to be refueled at the Township refueling station; and,

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8A-1 allows for such an Agreement;

NOW, THEREFORE, the Township and the Board agree as follows:

1. Vehicles used for fire fighting purposes (hereinafter "fire vehicles") by the Board shall be allowed to refuel at the refueling station during non-business hours for the Township or other mutually agreeable times set by the parties as may be deemed expeditious and warranted from time to time and as evidenced by a separate writing.
2. The Board shall provide a list of the names and addresses of the authorized operations of the fire vehicles who will be bringing the fire vehicles to the refueling station. Every effort will be made by the Board to keep the number of persons accompanying any fire vehicle to a minimum. The list provided hereunder may be updated from time to time by the Board by written communication to the Township Administrator.
3. The Board shall provide to the Township a listing of each vehicle authorized to refuel at the Township Public Works Garage. The listing shall include the year, make and license plate number of each such vehicle. This listing may be updated from time to time by the Board by written communication to the Township Administrator.
4. Those accompanying the fire vehicles for refueling shall accept the reasonable direction and instruction of Township personnel assigned to monitor and oversee the refueling process.
5. The Township shall devise and institute a method of recording the following information:

- a. Amount and type of fuel (gasoline or diesel) dispensed
 - b. Dates each such amount was dispensed
 - c. Vehicle identification (I.D.) number of fire vehicle into which the fuel was dispensed
6. On a monthly basis, the Township shall render to the Board a bill for the fuel dispensed. The cost per gallon shall be the Township's cost plus ten (10) cents. Payment for each such bill shall be due thirty (30) days from the date of the bill.
7. The Township shall have the right, from time to time, to promulgate such rules and regulations as may be reasonable and necessary to control such refueling operations. A copy of all such rules and regulations shall be provided to the Board at least two (2) weeks prior to their effective date.
8. This Agreement shall remain in full force and effect for a period of three (3) years. However, either party may, by thirty (30) days advance written notice to the other, terminate this Agreement prior to its expiration date.
9. The Board agrees to reimburse the Township for all costs and expenses related to any property damage or personal injury which may result from the fire vehicles' use of the Township refueling station, which damage or injury was caused by the negligent, wanton or willful act of any person coming onto the Township's property pursuant to the provisions of this Agreement.
10. This Agreement shall be governed by the laws of the State of New Jersey and, specifically, by the Interlocal Services Act.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by its properly authorized officers.

ATTEST: (AFFIX SEAL)

Roger Reed
 Secretary *Clerk*

FREEHOLD TOWNSHIP BOARD OF
 FIRE COMMISSIONERS-DISTRICT 1

[Signature]
 Chairman

ATTEST: (AFFIX SEAL)

Terry Warner
 TERRY/WARNER, Township Clerk

TOWNSHIP OF FREEHOLD

Anthony J. Ammiano
 ANTHONY J. AMMIANO, Mayor